



The City Bridge Trust Committee

ANNEXES – APPLICATION FORMS

Date: THURSDAY, 22 SEPTEMBER 2016

Time: 1.45 pm

Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

- a) Afghan Association Paiwand (Pages 1 - 8)
- b) Baytree Centre (Pages 9 - 16)
- c) School Food Matters (Pages 17 - 26)
- d) Church of England's Children's Society (Pages 27 - 36)
- e) East London Out Project (Pages 37 - 46)
- f) Groundswell Network Support UK (Pages 47 - 56)
- g) Highbury Roundhouse Youth and Community Centre (Pages 57 - 66)
- h) Kith & Kids (Pages 67 - 76)
- i) Noah's Ark Children's Hospice (Pages 77 - 86)
- j) Play, Adventure and Community Enrichment (PACE) (Pages 87 - 96)
- k) South London Fine Art Gallery and Library (Pages 97 - 106)
- l) St Peter's Bethnal Green (Pages 107 - 118)
- m) Age UK Richmond Upon Thames (Pages 119 - 126)
- n) Chinese National Healthy Living Centre (Pages 127 - 136)
- o) Cardinal Hume Centre (Pages 137 - 146)
- p) Crosslight Advice (Pages 147 - 156)
- q) Haringey Migrant Support Centre (Pages 157 - 166)
- r) Chaos Theory (Pages 167 - 176)
- s) St Giles Trust (Pages 177 - 186)
- t) Community Links Bromley (Pages 187 - 196)

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The City Bridge Trust

**Investing In Londoners:
Application for a grant**



About your organisation

Name of your organisation: Afghan Association Paiwand	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Harrow	
Contact person: Ms Emily Beckwith	Position: Education Service Manager
Website: http://www.paaiwand.com	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1139972
When was your organisation established? 01/08/2002	

Grant Request

Under which of City Bridge Trust's programmes are you applying? English for Speakers of Other Languages
Which of the programme outcome(s) does your application aim to achieve? More people with improved English language skills More people participating in the wider community
Please describe the purpose of your funding request in one sentence. This three year project will offer English Language ESOL pre-entry level 1 and pre-entry level 2 classes to 100 disadvantaged people per annum.
When will the funding be required? 01/10/2016
How much funding are you requesting? Year 1: £29,360 Year 2: £29,937 Year 3: £30,536 Total: £89,823

Aims of your organisation:

Paiwand's principal aims are:

1. To improve the quality of life and promote the physical, social and mental wellbeing of members of the Afghan and other Refugee communities living in the UK
2. To improve the educational attainment, knowledge and skills of members of the Afghan and other Refugee communities
3. To integrate the Afghan and Refugee communities into wider UK society
4. To enhance social inclusion and assist in the reduction of health inequalities, social exclusion and poverty currently experienced by members of the Afghan and other Refugee communities
5. To work collaboratively with other statutory and voluntary organisations at borough, sub regional, regional and national levels to improve services and quality of life for the Afghan and Refugee communities
6. To be financially sustainable and viable as a social enterprise.

Main activities of your organisation:

Paiwand's services include:

- Education and training through four Saturday Schools which focus on maths, English and science in partnership with local authorities and mainstream schools.
- Providing information, advice and guidance to over 1,000 people each year. Specific issues include representation with regard to asylum rights, accessing housing and health services, setting up bank accounts, access to education and many others.
- Running numerous social, cultural and sporting activities. These include drama and dance classes, a music society, sports clubs, a basketball team, a tae kwon do club, summer activities, a luncheon club for older people, and women's group.
- Supported housing project for unaccompanied minors. We operate two buildings which provide support and accommodation and lifeskills help to young refugees at any one time.
- Mental health support. To improve the mental health of refugees Paiwand carries out work such as promotion through workshops and seminars, advocacy and working with local NHS mental health trusts.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
3	13	8	155

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	September 2016

Summary of grant request

PROJECT NEED

This bid will support 300 disadvantaged refugees and migrants from Barnet and Harrow. Both boroughs have large percentages of BME groups who speak English as an additional language: for example 15.9% of Harrow households do not have English as the main language of any household occupants. Most of these clients often live in poorer wards such as Colindale in Barnet where the 2013/14 JSNA refresh shows that 38% of children are living in poverty. We currently already run two small ESOL classes and are having to turn away clients; cuts to statutory services mean that Paiwand's advocacy team are struggling to find provision.

PROJECT DELIVERY

This three year project will offer English Language ESOL pre-entry level 1 and pre-entry level 2 classes to 100 people per annum. There will be six classes; two will be located at Whitefield School NW2 1TR, two will be located at Edgware Primary School HA8 9AB, and two will be located at The Lodge (64 Pinner Road) in Harrow HA1 4HZ. Each class will be led by a qualified and experienced ESOL tutor qualified to at least CELTA level. Clients will attend 33 classes each year (during the school term), each of which is 2.5 hours long. As part of this bid we will become a City and Guilds accredited ESOL centre which will ensure that we offer the highest quality of service to our clients over the long-term.

PROJECT AIM AND OUTCOMES

The aim of the project is to increase the number of adults acquiring pre-entry level 1 and pre-entry level 2 English language skills and using it to access services and increase their participation in the community. It will achieve this by meeting four measurable targets:

- By the end of the project, 300 BME people will be able to write and speak English to a functional level after attending accredited ESOL courses.
- By the end of the project, 300 BME people will have the English skills and self-confidence to access public services such as housing and health.
- By the end of the project, 300 BME people will have become more integrated into the community through making friends.
- By the end of the project, 300 BME people will be able to support their children's education through becoming involved with their schools.

OUR TRACK RECORD

Paiwand has experience with delivering ESOL classes as we have provided two classes at Whitefield School for a number of years which are led by two fully trained and CELTA qualified tutors. These classes are not funded and are run on a voluntary basis. They are valued by participants and delivered excellent outcomes as shown by the survey results at Appendix 1 of the proposal. As part of this proposal we shall be working with City and Guilds to develop the quality of our work and develop a self-sustaining model.

HOW YOUR PROJECT WILL MEET THE TRUST'S PROGRAMME OUTCOME

It fully meets the Trust's Programme outcomes as:

- more people with improved English language skills
- more people accessing mainstream Services
- more people participating in the wider community

HOW YOUR PROJECT MEETS THE TRUST'S PRINCIPLES OF GOOD PRACTICE

It fully meets the Trust's principles of good practice as:

- Tutors will also routinely consult beneficiaries in the ESOL Sessions. The current Service User Steering Group will monitor project progress and performance.
- We have a strong Equal Opportunities Policy and practice including monitoring systems.
- We value and support volunteers as described above
- We actively reduce our carbon footprint and have a strategy to do this.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Investors in People, OISC Level 2, Approved Provider Standard

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

6 ESOL classes created in Harrow and Barnet

300 beneficiaries receive 82.5 hours ESOL tuition

Paiwand's ESOL service to become City and Guilds Accredited

300 beneficiaries visit a local museum

Termly class focusing on accessing mental health, legal and education system with signposting to other services

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

By the end of the project, 300 BME people will be able to write and speak English to a functional level after attending accredited ESOL courses.

By the end of the project, 300 BME people will have the English skills and self-confidence to access public services such as housing and health.

By the end of the project, 300 BME people will have become more integrated into the community through making friends.

By the end of the project, 300 BME people will be able to support their children's education through becoming involved with their schools.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We will adopt a number of different solutions including gaining ongoing grant funding (for example the Henry Smith Charity who are supporting the mental health work created with funding from the City Bridge Trust also support ESOL work), and explore other approaches such as gaining funding from schools, other statutory institutions or employers.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

100

In which Greater London borough(s) or areas of London will your beneficiaries live?

Barnet (66%)

Harrow (34%)

What age group(s) will benefit?

16-24

25-44

45-64

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

0%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
ESOL Coordinator	6,240	6,365	6,492	19,097
6 x ESOL Tutors	12,600	12,852	13,109	38,561
Tutor recruitment	500	510	520	1,530
Tutor training	500	510	520	1,530
Premises costs	3,150	3,213	3,277	9,640
Office and telephone	1,800	1,836	1,873	5,508
Books and materials	500	510	520	1,530
Management	1,560	1,591	1,623	4,774
City and Guilds Accreditation	2,500	2,550	2,601	7,651
TOTAL:	29,350	29,937	30,536	89,823

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
ESOL Coordinator	6,240	6,365	6,492	19,097
6 x ESOL Tutors	12,600	12,852	13,109	38,561
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City and Guilds Accreditation	2,500	2,550	2,601	7,651
TOTAL:	29,350	29,937	30,536	89,823

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	303,492
Activities for generating funds	118,931
Investment income	9
Income from charitable activities	47,317
Other sources	635
Total Income:	470,384

Expenditure:	£
Charitable activities	432,010
Governance costs	1,490
Cost of generating funds	3,058
Other	31,705
Total Expenditure:	468,263
Net (deficit)/surplus:	2,121
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	2,121

Asset position at year end	£
Fixed assets	10,895
Investments	0
Net current assets	113,639
Long-term liabilities	0
*Total Assets (A):	124,534

Reserves at year end	£
Restricted funds	27,336
Endowment Funds	0
Unrestricted funds	97,199
*Total Reserves (B):	124,534

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
11-20%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

We have been developing a catering social enterprise which in the long run will reduce our dependence upon grants. A bank loan of £50,000 and grants of around £20,000 have been raised to develop this initiative.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	83,859	5,410	23,373
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Big Lottery Fund	120,291	126,898	55,086
Paul Hamlyn Foundation	33,815	102,959	97,441
BBC Children in Need	15,241	30,861	33,291
Lloyds Bank Foundation	0	16,400	16,800
John Lyins Charity	20,000	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Ahmad Farid Mall**

Role within **Chief Executive**
Organisation:

The City Bridge Trust

**Investing In Londoners:
Application for a grant**



About your organisation

Name of your organisation: Baytree Centre	
If your organisation is part of a larger organisation, what is its name? Dawliffe Hall Educational Foundation	
In which London Borough is your organisation based? Lambeth	
Contact person: Miss Carmen Gonzalez	Position: Head of Development
Website: http://www.baytreecentre.org.uk	
Legal status of organisation:	Charity, Charitable Incorporated Company or company number: 278720
When was your organisation established? 11/12/1979	

Grant Request

Under which of City Bridge Trust's programmes are you applying? English for Speakers of Other Languages
Which of the programme outcome(s) does your application aim to achieve? More people with improved English language skills More people accessing mainstream services
Please describe the purpose of your funding request in one sentence. Support migrant women towards integration (access to services, access to better paid jobs) through improved English language skills.
When will the funding be required? 01/09/2016
How much funding are you requesting? Year 1: £49,610 Year 2: £49,610 Year 3: £49,610 Total: £148,832

Aims of your organisation:

The Baytree Centre is a family and women's centre. Baytree, a women led organisation, works with women and girls, the majority of whom are isolated and disenfranchised, supporting them to gain confidence, knowledge and skills to become integrated members of the community. We aim to break the intergenerational cycle of educational failure, unemployment, teenage pregnancy, and anti-social behaviour.

The Centre has more than 20 years' experience in helping hard-to-reach women and girls in the Lambeth and the surrounding areas.

Main activities of your organisation:

- ESOL classes
 - Literacy & Numeracy for native and non native speakers women
 - Employability & Personal Effectiveness courses; all courses are supported with IT classes
 - Volunteer opportunities
 - PEACH (Parents Education Achievement and Character) mother & daughter education & character development programme
 - After school and holiday academic and positive activities for 8-18 yrs old
- Personal and Social Development activities:
- parenting workshops and support, Parents Forum
 - One to one support for parents
 - One to one support for all learners
 - Character building workshops for girls and Youth Forum. Individual mentoring
 - a range of positive activities for young people such as Fashion & Design, Vocal training, Dance, Cookery, Outings, Arts & Crafts)

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
1	13	6	200

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Owned	n/a

Summary of grant request

The project resulted from Government Cuts in national ESOL provision. Lambeth College (the largest local provider) has cut the number of teachers from 65 to 31 in the last 18 months. We have been running ESOL classes on a volunteer basis (previous ESOL tutors have continued to run classes) to meet local need.

Baytree is renowned in the borough for ESOL courses for hard to reach women. From September 2012 we have been receiving constant inquiries from women, community organizations, local schools and Lambeth College to deliver pre-entry and entry 1 and 2 ESOL for women who are not able to access any other services, due to lack of language skills. We have had over 10 inquiries per week over the past 10 months.

The project will be delivered at the Baytree Centre and will be for the benefit of local women providing pre- entry and entry 1 and 2 to women in the deprived area of Lambeth. This will be coordinated by the CEO and delivered by an experienced team of fully qualified ESOL Tutors. The students will also receive one to one support by a trained team of volunteers supported by the volunteer manager.

We have 2 classrooms as well as an IT suite with 15 stations. Each year we will deliver 16 hrs pw, 48 weeks in the year of ESOL with embedded integration (pre entry and entry 1 and 2) plus mentoring and integration support.

The project aim is to enable 32 women pa acquire the English language and so access services and increase their participation in the wider community.

The project outcomes are:

32 women pa increase their level of English; increase their access to mainstream services and improve their participation in the community

The Baytree Centre has the skills, experience and ability within the organisation to undertake the proposed work and the work is of a high quality. We are best placed to deliver this project because:

- we are a well known women-only centre with an over 23 year track record and delivery experience.
- we are the only women's community centre in the area serving women from all cultural backgrounds and thus fostering real integration;
- we have a long track record of high quality Skills for Life (including ESOL) training for women
- We are well known by complementary providers as we have worked in partnership with

The project meets the English for Speakers of Other Languages (ESOL) theme. Baytree is proposing to deliver ESOL classes in the community to play a vital role in helping people to settle and access services, as well as reducing isolation. Community ESOL classes at Baytree will provide a much-needed foundation before learners move into mainstream provision in Lambeth College or beyond. Our project will increase the number of women living in London with improved English language skills, and thus increasing access to mainstream services and greater participation in the wider community.

The Baytree Centre emerged from community need. We have 3 active users forum, which report to Management.

We have a diversity policy and serve over 300 local people from over 100 language groups, 60 nationalities and all faiths and none. Our comprehensive database allows us to monitor at a glance the uptake of our services

Baytree has an active volunteer service providing opportunities and support to over 200 volunteers a year. We have an environmental policy in place and twice a year we have an inset day for staff, volunteers and beneficiaries about specific measures by which we can reduce our carbon footprint, both in the centre and at home.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

PQASSO level 3; Matrix,

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

ESOL with embedded integration classes for 32 women at pre-entry and entry level 1 and 2. 8 hours pw. 48 wks pa

1 hour slots one to one mentoring every week to support their ESOL skills and their personal route to integration and participation in the community, 48 weeks

Fortnightly Integration workshops once a week on accessing mainstream services (GP, Council, doctors, other local charities and services, police, library, college, improving your CV, supporting your children at school). 24 workshops pa

Whole day integration activity once a term (4 times pa) visit to some cultural place accompanied by workshop

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

32 Women improve English language skills leading to better life chances each year

32 Women increase access to mainstream services for them and their dependents each year

32 Women increase their confidence leading to greater level of participation in community life (volunteering, parents involvement at school, getting jobs, being involved in community events) each year

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes. We will try to get a variety of funding set in place: small fees from users, private donations, trusts and foundations.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

32

In which Greater London borough(s) or areas of London will your beneficiaries live?

Lambeth (100%)

What age group(s) will benefit?

16-24

25-44

45-64

What gender will beneficiaries be?

Female

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details: **also Hispanic**

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
ESOL Tutors: 2 x 24 hrs pw each	38,666	38,666	38,666	115,998
Project Coordinator 8hrs x £14 ph x 52 weeks	5,824	5,824	5,824	17,472
Training	500	500	500	1,500
Volunteer Expenses	720	720	720	2,160
Management costs	2,250	2,250	2,250	6,750
Contribution to overheads`	1,500	1,500	1,500	4,500
Stationery and photocopying	300	300	300	900
Teaching resources	300	300	300	900
Beneficiary marketing and recruitment	300	300	300	900
TOTAL:	50,360	50,360	50,360	151,360

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Fees from students £25 per term	750	750	750	2,250
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	750	750	750	2,250

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
ESOL tutor fees	38,666	38,666	38,666	115,998
Project Coordinator	5,824	5,824	5,824	17,472
Training staff and volunteers	500	500	500	1,500
Volunteer Expenses	720	720	720	2,160
Management fees	1,500	1,500	1,500	4,500
Contribution to overheads	1,500	1,500	1,500	4,500
Stationery and Printing	300	300	300	900
Teaching resources	300	300	300	900
Beneficiary marketing and recruitment	300	300	300	900
TOTAL:	49,610	49,610	49,610	148,830

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: December	Year: 2014
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Income received from:	£
Voluntary income	1,011,695
Activities for generating funds	25,367
Investment income	186
Income from charitable activities	881,550
Other sources	0
Total Income:	1,918,798

Expenditure:	£
Charitable activities	1,390,023
Governance costs	16,732
Cost of generating funds	6,589
Other	0
Total Expenditure:	1,413,344
Net (deficit)/surplus:	505,454
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	505,454

Asset position at year end	£
Fixed assets	9,305,852
Investments	0
Net current assets	5,066,161
Long-term liabilities	4,236,503
*Total Assets (A):	10,135,510

Reserves at year end	£
Restricted funds	-6,855
Endowment Funds	590,958
Unrestricted funds	9,551,407
*Total Reserves (B):	10,135,510

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
11-20%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

N/A

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	174,741	105,292	117,000
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Big Lottery Fund	102,930	80,160	0
Garfield Weston	0	2,917	32,083
Wellington Foundation	24,806	18,089	0
Thames Foundation	0	45,000	79,000
Charles Plater	0	28,800	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Caroline Guarnacia**

Role within **CEO**
Organisation:



The City Bridge Trust
Investing In Londoners:
Application for a grant

About your organisation

Name of your organisation: School Food Matters	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Richmond	
Contact person: Ms Dela Foster	Position: Development Officer
Website: http://www.schoolfoodmatters.org	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1134094
When was your organisation established? 01/09/2008	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Improving London's Environment
Which of the programme outcome(s) does your application aim to achieve? More young people understanding the benefit of growing local food and its nutritional value More Londoners with a greater knowledge and understanding of the 'green' environment and biodiversity
Please describe the purpose of your funding request in one sentence. To develop food education in London secondary schools through an enterprise programme challenging students to grow fruit and vegetables to sell at local street markets.
When will the funding be required? 28/09/2016
How much funding are you requesting? Year 1: £29,500 Year 2: £28,800 Year 3: £28,800 Total: £87,100

Aims of your organisation:

The mission of School Food Matters (SFM) is to ensure that every child enjoys fresh sustainable food at school and understands where their food comes from. The charity's quest is to introduce children, their schools and their families to cooking and growing their own food so that they are equipped to make healthier choices, to value food more and waste it less. We use food education to help combat the increasing incidence in children of diet-related diseases such as type 2 diabetes and obesity.

Founded in 2007, SFM was born out of a grassroots campaign to improve the school meal service in two London boroughs. We continue to campaign to maintain and improve standards of school food and to encourage the Whole School Approach, whereby schools connect together their meal service and food education. We press for sustainable food procurement in the thousands of schools across England and increase awareness of the environmental impact of food production.

Main activities of your organisation:

We devise, develop and deliver exciting food enterprise projects to inspire children to grow fruit and vegetables at school and to think about the food they eat. We listen to and work closely with parents, children and schools. Our Schools to Market project for 36 schools gets pupils to grow their own food and takes them out to farms to pick fruit and vegetables which they turn into chutneys and sauces with the help of expert chefs; they then sell their products at Whole Foods stores. In Young Marketeers, 30 schools get a chance to learn how to grow vegetables which they then sell at Borough Market. They also learn cooking and enterprise skills along the way. Older pupils learnt to make bread and soup out of surplus ingredients that would otherwise be thrown away.

We also campaign for better school food nationally and better food education.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
0	5	0	5

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	Ongoing

Summary of grant request

THE NEED

This project is needed to help tackle the growing problem of childhood obesity in London, where over 37% of 10-11 year olds are either obese or overweight. Teaching children to grow and cook fruit and vegetables has been recognised by government as a part of the solution. Young people need the chance to try cooking and growing for themselves to begin to build an interest in and love of the natural world.

This project helps schools establish productive green spaces that can be used to teach young people about the natural environment and food production. Few children get the opportunity to visit a farm so many have a weak understanding of how food is produced. This project can help schools provide practical experience of food growing and stimulate an interest in the natural environment.

DELIVERY

We will work with 3 secondary schools in each of 5 boroughs that have high levels of obesity in Year 6 (10-11 year olds): Camden, Croydon, Sutton, Waltham Forest and Enfield.

1. The launch event will inspire and enthuse teachers, build a schools network and signpost teachers to horticultural training.
2. Students from each school will:
 - visit a local market garden to see large scale food growing and see alternative food production methods
 - receive a food growing troubleshooting visit from a horticulturalist
 - have an inspirational cooking session from a professional chef using the produce from the school garden
 - sell their produce at their local community street market

PROJECT AIMS TO:

- improve students' knowledge of cooking and growing fruit and vegetables
- improve students' understanding of sustainable food production and learn the benefits of eating locally grown produce
- build students' cooking skills, particularly cooking with fresh produce
- build teachers' confidence and better equip them to lead food growing in their schools and network with other local schools
- help schools create and nurture productive food growing gardens to improve the school environment.

WHY SHOULD SCHOOL FOOD MATTERS DELIVER THIS PROJECT?

SFM has many years' experience of running successful food growing enterprise projects in London. The enterprise element is important as many young people, reluctant to engage with the outdoors and food growing in particular, can be coaxed over to the 'green side' if they know they can turn veg into hard cash! We already have 7 schools keen to take part:

"This sounds fantastic! It's something I've had in mind for some time but don't feel I have the expertise to execute it singlehandedly" UCL Academy in Camden.

We are well-connected to London street markets and have enthusiastic support from markets in each of our five boroughs. SFM is well-networked in environmental and food education in London with close links to London Food Link, Capital Growth, Food Growing Schools London and the London Food Board.

OUTCOMES:

Each year, more than 1400 London students will have a greater knowledge of growing and cooking their own nutritious food under the guidance of professional chefs and horticulturalists and will sell produce to their communities. They will enrich their understanding of food production with a visit to a local market garden where they will see how food can be grown locally with limited impact on the environment and biodiversity.

PRINCIPLES OF GOOD PRACTICE

This project has come from the needs of our community and will run as best suits the schools, markets and farms in each borough. The project is assessable to students from all

education settings. We have strong, long term partnerships with our volunteers and we are ever mindful of our environmental impact as reflected in our Sustainability Policy.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

One inspiring event for teachers each year to launch the project. This will connect participating schools with each other for information and peer support, and signpost the 30 lead teachers to organisations offering food growing training, further support and resources.

15 visits to schools per year from a horticulturalist to help and advise on the school growing plot. They will provide support to the lead teachers and 30 students and advise on how best to look after the plants and deal with any specific problems the school has encountered.

15 visits per year to local market gardens for groups of 30 secondary school students to show them food growing at scale. They will learn how it is possible to produce food sustainably whilst nurturing biodiversity.

15 cooking sessions per year delivered by an expert chef to 30 students at each school. The chef leads the class, preparing a dish using produce from the school garden. Each student gets hands-on experience of cooking along with a recipe so they can try cooking the dish at home.

Each of the 15 schools will sell their produce on Market Day at a local street market in their local community. We will arrange press coverage and local media attention and invite local VIPs to maximise the impact of the project.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

1350 young people in areas of London with high levels of childhood obesity are more knowledgeable about vegetables and fruit and have improved skills in growing them. Learning to value nutritious food helps them to make healthier eating choices throughout their lives.

1350 young people have an improved understanding of the importance of local, sustainable food, the value of growing your own and the impact of food production on the environment and biodiversity.

1350 young people have improved cooking skills particularly with regard to cooking fruit and vegetables. They have a better understanding of how to create a nutritious meal using fresh produce and the recipe to try cooking at home with their families.

90 teachers are more knowledgeable and confident about teaching environmental education and leading food growing in their school. They are part of a London-wide network of food growing schools. They are in touch with other food growing schools local to them and with their local market.

At least 15 schools will be able to enjoy a well-nurtured growing space which improves the school environment and provides a resource for teaching about the environment and nutrition.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We would like to continue as there has been huge interest already from markets, schools and farms and we would like to expand the programme, and will seek further funding to support it. Participating schools will each receive a 3 year membership to SFM (worth £650) providing support, networking, training and access to other SFM projects for 3 further years.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

1,605

In which Greater London borough(s) or areas of London will your beneficiaries live?

Camden (20%)

Enfield (20%)

Several SE London (40%)

Waltham Forest (20%)

What age group(s) will benefit?

0-15

16-24

25-44

45-64

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project management	18,375	17,675	17,675	53,725
Teacher briefing and establishing schools network	600	600	600	1,800
Market garden visits	3,625	3,625	3,625	10,875
Food growing troubleshooting visits	1,500	1,500	1,500	4,500
Kitchen Garden Practical Cooking sessions	3,750	3,750	3,750	11,250
Market Day	650	650	650	1,950
Expenses	1,000	1,000	1,000	3,000
	0	0	0	0
	0	0	0	0

TOTAL:	29,500	28,800	28,800	87,100
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project management	18,375	17,675	17,675	53,725
Teacher briefing and establishing schools network	600	600	600	1,800
Market garden visits	3,625	3,625	3,625	10,875
Food growing troubleshooting visits	1,500	1,500	1,500	4,500
Kitchen Garden Practical Cooking sessions	3,750	3,750	3,750	11,250
Market Day	650	650	650	1,950
Expenses	1,000	1,000	1,000	3,000
	0	0	0	0
	0	0	0	0

TOTAL:	29,500	28,800	28,800	87,100
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: August	Year: 2015
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Income received from:	£
Voluntary income	57,705
Activities for generating funds	0
Investment income	57
Income from charitable activities	0
Other sources	142,644
Total Income:	200,406

Expenditure:	£
Charitable activities	162,906
Governance costs	1,000
Cost of generating funds	0
Other	0
Total Expenditure:	163,906
Net (deficit)/surplus:	36,500
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	0

Asset position at year end	£
Fixed assets	92
Investments	0
Net current assets	146,396
Long-term liabilities	2,925
*Total Assets (A):	143,563

Reserves at year end	£
Restricted funds	8,241
Endowment Funds	0
Unrestricted funds	135,322
*Total Reserves (B):	143,563

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Esmee Fairbairn Foundation	15,000	18,750	20,000
Santander	0	0	10,000
A Team	18,008	18,008	0
Ecology Trust	0	35,000	0
Awards for all	0	0	5,900

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Dela Foster**

Role within **Development Officer**
Organisation:

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The City Bridge Trust

**Investing In Londoners:
Application for a grant**



About your organisation

Name of your organisation: Church of England's Children's Society	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Islington	
Contact person: Ms Lisa McGinty	Position: Partnership Development Manager
Website: http://www.childrenssociety.org.uk	
Legal status of organisation: Charitable company	Charity, Charitable Incorporated Company or company number: 221124
When was your organisation established? 31/03/1881	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Improving Londoners' Mental Health		
Which of the programme outcome(s) does your application aim to achieve? More children and young people receiving specialist help, resulting in improved mental health More people from BME communities accessing appropriate mental health services, resulting in them receiving the right care and treatment		
Please describe the purpose of your funding request in one sentence. Providing support to enhance the mental health and wellbeing of young men in London who are, or at risk of, being exploited.		
When will the funding be required? 03/10/2016		
How much funding are you requesting?		
Year 1: £59,520	Year 2: £60,175	Year 3: £60,837
Total: £180,532		

Aims of your organisation:

We are committed, through all of our direct services and campaigning, to make sure that The Children's Society has the greatest possible impact on the lives of the country's most disadvantaged children, young people and their families. The charity's vision, mission and values underpin everything we do, keeping us focused on our vision of a country where children are free from disadvantage.

Main activities of your organisation:

The Children's Society is a national charity that runs local projects, helping children and young people when they are at their most vulnerable, and have nowhere left to turn. We work with the most disadvantaged 10 to 18 year olds at risk of sexual exploitation; missing from home; involved with the care system; suffering poor mental health; misusing drugs or alcohol; or who are a young carer or refugee.

Across England our 350 skilled project workers help young people and their families through awareness raising; intensive one to one casework; group work; peer support; and providing training to local statutory and voluntary sector professionals. Services are developed to specifically meet the needs of young people in a particular area or region.

We also campaign for changes to laws affecting children and young people, to stop the mistakes of the past being repeated in the future.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
615	484	12	9,988

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Owned	

Summary of grant request

Our practitioners working with vulnerable young people in London have become increasingly concerned about the number of boys and young men groomed by gangs and criminally exploited. We know that young people in these situations receive little or no trauma focused support to address the impact on their mental and emotional wellbeing. Without appropriate support to address their experience of trauma this could lead to depression, anxiety, PTSD and other forms of mental health experiences.

We want create a change in the approach with boys and young men ("BYM") so that they are helped as part of safeguarding and not treated as criminals. Our Project Workers will work with BYM that are, or at risk of, being exploited either by trafficking or CSE, or who have been missing, to ensure they are given the most appropriate support to enhance their mental health and wellbeing.

We will deliver intensive one to one therapeutic targeted support; working with BYM to explore their issues and co-create a plan of work together. We will provide group support, targeting youth offending or secure custodial settings to reach BYM at risk of exploitation who may not have previously had any support to understand their experiences other than a criminal justice issue. We will raise awareness and offer a safe space to explore their experiences and sign post them to further support for their mental and emotional health. We will deliver awareness raising sessions for professionals to create change in the way this issue is approached.

The real strength of our service lies in the model of work, which has the adequate space, accessibility and safeguarding in place for young people to build a trusted relationship with our workers, who as a result are then able to engage, advocate, help protect, and build the mental health and well-being of the BYM, and increase the number of BYM receiving specialist help.

This area of need has been identified through our well established London Youth at Risk service. We have developed a significant understanding of the needs of young people affected by these issues and have a skilled and experienced team to respond in a young person focussed, evidence based and trauma informed way. We are currently the only organisation in London delivering specialist services to BYM affected by trafficking and sexual exploitation.

Alongside increasing the number of children and young people receiving specialist mental health help, an important focus of our work will be with BYM from BME communities. We will be deconstructing and addressing some of the intersectional stereotypes that prejudice and impact on appropriate safeguarding responses and support to access appropriate mental health and emotional support.

We believe the children and young people who work alongside us have a right to have a voice in shaping the services delivered to them, and they currently have a say on issues at The Children's Society such as staff recruitment, strategy development and as Trustee Board members.

We value diversity and inclusion, the children and young people who benefit from our services come from very different backgrounds and circumstances, and decisions are made without regard to age, disability, ethnicity, gender identity, marital status or civil partnership, pregnancy or maternity, religion or belief, gender, or sexual orientation.

Volunteers have been vital to our work throughout our 135 year history. We have an embedded culture of innovation and creativity in designing and developing effective new volunteering models, and volunteers feel empowered, supported and confident to deliver their tasks.

The Children's Society has an environmental policy in place, reviewed annually, which commits the organisation to reducing its impact on the environment.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?

Pension Quality Mark, Investing in Volunteers

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Deliver one to one intensive therapeutic targeted support for a minimum of 30 boys and young men who are at risk of exploitation. We co-create a plan of work with the young men and explore issues such as personal safety, relationships, self-esteem, emotions, consent, grooming and gang involvement.

Deliver targeted group support for a minimum of 60 boys and young men who are at risk of exploitation. We will raise awareness about the issues and offer a safe space to explore their experiences, and sign post them to further support for their mental and emotional health

Awareness raising sessions for 90 professionals including; Children's services, police, health services and custody settings to challenge responses to internal trafficking of boys for forced criminality, highlighting trauma-informed responses, and educating about the processes in place to address the trafficking concerns, including the use of 'National Referral Mechanism' referral system.

Develop an evidence base of best practice in this area to inform policy and proposals to initiate wider practice change; including the development of a practitioners guide for frontline agencies.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

The boys and young men accessing the service experience improved protection from harm.

The boys and young men accessing the service experience increased understanding of the exploitation they may have experienced.

The boys and young men accessing the service experience improved access to and engagement with mental health support and wider support networks (including family and professionals).

Boys and young men experience improved mental and emotional well-being

Parent/carers and/or professionals have an increased understanding of grooming, internal trafficking and forced criminality; how it affects boys and young men and how to respond as a safeguarding issue.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Throughout the three year programme we will assess and measure the impact of the work. We believe this programme could have a long-lasting impact on boys and young men in London, and anticipate it will continue beyond three years, and if so, we will fundraise to sustain the service.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year? 30
In which Greater London borough(s) or areas of London will your beneficiaries live? Lewisham (20%) Newham (20%) Camden (20%) Tower Hamlets (20%) Islington (20%)
What age group(s) will benefit? 0-15 16-24
What gender will beneficiaries be? Male
What will the ethnic grouping(s) of the beneficiaries be? A range of ethnic groups If Other ethnic group, please give details:
What proportion of the beneficiaries will be disabled people? 41-50%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
salaries (full time Project Worker and 9hrs/wk Service Manager)	45,102	45,538	45,979	136,619
Training	622	634	647	1,903
Travel	750	765	780	2,295
Premises	3,500	3,570	3,641	10,711
Running costs	1,283	1,309	1,335	3,927
Boys and young men costs	500	510	520	1,530
Support costs (M&A)	7,763	7,849	7,935	23,547
	0	0	0	0
	0	0	0	0

TOTAL:	59,520	60,175	60,837	180,532
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
0	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
0	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salaries (full time Project Worker and 9hrs/wk Service Manager)	45,102	45,538	45,979	136,619
Training	622	634	647	1,903
Travel	750	765	780	2,295
Premises	3,500	3,570	3,641	10,711
Running costs	1,283	1,309	1,335	3,927
Boys and young men costs	500	510	520	1,530
Support costs (M&A)	7,763	7,849	7,935	23,547
	0	0	0	0
	0	0	0	0

TOTAL:	59,520	60,175	60,838	180,532
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended: 31	Month: March	Year: 2016
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Income received from:	£
Voluntary income	23,108,000
Activities for generating funds	9,195,000
Investment income	1,130,000
Income from charitable activities	10,609,000
Other sources	
Total Income:	44,042,000

Expenditure:	£
Charitable activities	28,812,000
Governance costs	
Cost of generating funds	14,079,000
Other	
Total Expenditure:	42,891,000
Net (deficit)/surplus:	1,151,000
Other Recognised Gains/(Losses):	7,359,000
Net Movement in Funds:	8,510,000

Asset position at year end	£
Fixed assets	19,423,000
Investments	28,639,000
Net current assets	(56,000)
Long-term liabilities	(12,566,000)
*Total Assets (A):	35,440,000

Reserves at year end	£
Endowment funds	9,716,000
Restricted funds	814,000
Unrestricted funds	24,910,000
*Total Reserves (B):	35,440,000

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
21-30%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

none

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	259,941	353,635	133,350
London Councils	58,551	184,186	160,934
Health Authorities	15,165	16,556	14,485
Central Government departments	58,014	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Wellcome Trust	80,996	98,493	5,500
Northern Rock Foundation	0	60,000	100,550
BBC Children in Need	23,027	59,626	74,874
Paul Hamlyn Foundation	50,000	69,947	30,656
Zochonis Charitable Trust	35,000	50,000	50,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Lisa McGinty**

Role within **Partnership Development Manager**

Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant

About your organisation

Name of your organisation: East London Out Project	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Waltham Forest	
Contact person: Ms Teresa Sharpe	Position: Chief Executive
Website: http://www.elop.org	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1067474
When was your organisation established? 01/07/1995	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Improving Londoners' Mental Health		
Which of the programme outcome(s) does your application aim to achieve? More LGBT people accessing mental health services resulting in improved mental health and reduced mental distress A reduction in suicide and self-harm amongst the recognised at risk groups		
Please describe the purpose of your funding request in one sentence. To deliver a counselling service to the LGBT community in London by employing a Counselling Co-ordinator, sessional Assessment Counsellors and administrative support.		
When will the funding be required? 15/06/2016		
How much funding are you requesting?		
Year 1: £47,685	Year 2: £48,639	Year 3: £49,612
Total: £145,936		

Aims of your organisation:

To preserve the mental health of lesbian women and women who have sex with women, and gay men and men who have sex with men, in particular by the provision of counselling, support, information and advice services.

ELOP exists to support Lesbian Gay Bisexual and Transgender (LGBT) people living in North East London. ELOP also works to raise awareness of LGBT issues across London, to confront discrimination, and to influence national policy.

Main activities of your organisation:

1. Frontline support - This ranges from providing a safe space for LGBT people to meet, to enabling crisis support for someone who is feeling suicidal. We provide: an advice and information line, counselling, regular support groups (for young people, men, women, older people, people with poor mental health and learning disabilities, LGBT families, LGBT victims of hate crime), refugee and asylum seeker support, community activities, events and workshops, community volunteering opportunities, signposting and assisted referral.
2. Young people's service - ELOP works closely with a large number of schools to raise awareness of and challenge homophobia.
3. Training and consultancy - ELOP works hard to confront discrimination and bullying and works with charities, health services, local authorities, Metropolitan Police, businesses, etc. to increase knowledge and understanding of LGBT issues.
4. LGBT policy - ELOP works at a national level to challenge discrimination through positively influencing the policy and practice of Government and statutory bodies, in particular health and policing.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
3	3	5	40

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	At will since 2009

PERIODIC TENANCY ROLLING ON MONTHLY BASIS WHICH CAN BE TERMINATED BY EITHER PARTY BY GIVING 12 WEEKS' NOTICE
M. Jones

Summary of grant request

The need:

LGBT people are three times more likely than their heterosexual peers to experience damaging mental health issues. LGBT youth are two to three times more likely to attempt suicide and account for 30% of all successful youth suicides (Warwick et al, 2001) In a recent survey 34% of young lesbian, gay and bisexual people (under 26) had made at least one suicide attempt in their lives and 48% of young transgender people had attempted suicide. This is compared to 18% of heterosexual people (Pace, 2014). LGBT people prefer to use a service that is LGBT specific and all our staff, volunteers and trustees identify as LGBT to ensure that our users feels welcome and accepted and that they will get the most appropriate support. Demand for our counselling service has increased by 50% over the last two years. ELOP provides the only counselling service in London which can provide assessment and allocation to a counsellor within ten working days of referral.

Delivery:

Our counselling service is delivered by our team of 26 volunteer counsellors. Our counsellors are either qualified counsellors or on courses leading to qualification. They offer a range of different types of therapy so that we are able to support each individual according to their needs. To ensure we never have a waiting list ELOP increases the number of counsellors. The service will be managed by a Counselling Co-ordinator. Every client will be assessed by an assessment counsellor. Clients will be offered 14, 28 or 42 sessions for individual, youth or couples therapy.

Achieve:

350 LGBT people will have counselling which will improve their mental health, minimise their risk of suicide and self harm, increase their confidence and self-esteem and reduce risk taking behaviour. We will recruit LGBT volunteer counsellors to ensure that we have enough counsellors to meet demand.

Why ELOP:

ELOP has been supporting the LGBT community in East London for 20 years and has an excellent reputation. Most people and organisations learn about ELOP through word of mouth and recommendations and ELOP receives many more requests to deliver work than it can fulfil. ELOP has pioneered LGBT work in Waltham Forest and neighbouring boroughs, raised the profile of the LGBT community and promoted good practice.

City Bridge Trust outcomes:

ELOP will enable more LGBT people to access mental health services by ensuring that anyone referred or self-referred to our service will be able to see a counsellor. We never turn a client away.

Studies have demonstrated the effectiveness of counselling in reducing the risk of suicide and self harm. By delivering a service specifically built around the needs of LGBT people ELOP is able to provide people at high risk of suicide and self harm with the most appropriate support. Our counsellors are knowledgeable about the specific issues LGBT people are dealing with and they are trained and supervised and supported to help people at risk of suicide.

'Principles of Good Practice':

- Users are actively encouraged to become involved as volunteers from Board level to administration, group facilitation to events. We regularly consult with users and seek their feedback.
- ELOP has an Equality and Diversity Statement & Policy for Recruitment & Selection. Our building is fully accessible with hearing loop and large print information. Our staff and volunteers represent the diversity of the LGBT community.
- ELOP has 40 volunteers who are supported with induction, training, supervision and social events.
- ELOP has an environmental policy and an environmental policy action plan covering the themes of Waste, Resources, Services, Energy and Environmental Management Systems.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

ELOP is a registered member of British Association of Counselling & Psychotherapy (BACP).

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

We will assess clients for counselling and allocate clients to the most appropriate counsellor. All counselling assessments will be offered within 10 working days of referral.

350 LGBT people will be provided with one to one, youth or couples therapy a year by year 3. Counsellors will deliver 75 - 85 counselling sessions each week in year 1, and 90 - 100 counselling sessions each week in year 2 and 3.

We will recruit new LGBT volunteers counsellors to ensure that we have enough counsellors to meet demand. We will run two counsellor recruitment and induction programmes every year and recruit approximately 10 counsellors each time.

All counsellors will have mandatory supervision in groups of three or four every two weeks and additional line-management support.

In addition to ELOP training, counsellors will be provided with training in eg working with people at risk of suicide, couples, trauma, groups, transgender, safeguarding etc.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

85-90% of LGBT people will report improved mental health.

This includes reduced isolation, anxiety, stress and depression, and overcome hate crime and homophobic experiences.

85-90% of LGBT people will report improved self esteem.

This includes improved confidence, improved health and lifestyle choices, strategies to manage difficult situations and relationships, and improved confidence and social networks.

90-95% of LGBT people will report reduced risk of self harm and suicide.

This includes reduced risk taking behaviours such as drug taking and excessive drinking.

Up to 34 LGBT people volunteer to support other LGBT people to improve their mental health and reduce mental stress.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes. The counselling service is a low cost service and fees depend on the users income level, it brings in approx. £36,000 pa. ELOP's training and consultancy service is growing and brings in approx. £12,000 a year. A new Fundraising Group, made up of trustees, volunteers and the local community, started in November and plans to develop local community fundraising.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

350

In which Greater London borough(s) or areas of London will your beneficiaries live?

Several NE London (90%)

Several NW London (10%)

What age group(s) will benefit?

0-15

16-24

25-44

45-64

65-74

75 and over

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Counselling Co-ordinator: 4 days a week	22,048	22,489	22,939	67,476
Two Assessment Counsellors	13,390	13,658	13,931	40,979
Recruitment	1,000	0	0	0
Training and induction	1,500	1,530	1,561	4,591
Clinical Supervision	12,985	13,245	13,510	39,740
Rent	17,000	17,340	17,687	52,027
Administrative/reception support: 3 days a week	12,247	12,492	12,742	37,481
Directors time	4,200	4,284	4,370	12,854
Contribution to overheads at 10% of project costs	8,437	8,504	8,674	25,615

TOTAL:	92,807	93,542	95,414	281,763
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Client contributions to counselling sessions	36,000	36,720	37,454	110,174
	0	0	0	0

TOTAL:	36,000	36,720	37,454	110,174
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Counselling Co-ordinator: 4 days a week	22,048	22,489	22,939	67,476
Two sessional Assessment Counsellors	13,390	13,658	13,931	40,979
Administrative/reception support: 3 days a week	12,247	12,492	12,742	37,481
	0	0	0	0
	0	0	0	0

TOTAL:	47,685	48,639	49,612	145,936
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	44,401
Activities for generating funds	21,639
Investment income	56
Income from charitable activities	74,110
Other sources	0
Total Income:	140,206

Expenditure:	£
Charitable activities	147,734
Governance costs	13,816
Cost of generating funds	29
Other	0
Total Expenditure:	161,579
Net (deficit)/surplus:	-21,373
Other Recognised Gains/(Losses):	14,006 ¹⁵²
Net Movement in Funds:	-21,373

Asset position at year end	£
Fixed assets	1,188
Investments	0
Net current assets	13,498
Long-term liabilities	0
*Total Assets (A):	14,686

Reserves at year end	£
Restricted funds	0
Endowment Funds	0
Unrestricted funds	14,686
*Total Reserves (B):	14,686

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
41-50%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	44,161	62,180	40,984
London Councils	0	0	0
Health Authorities	34,969	26,606	0
Central Government departments	55,000	20,000	13,612
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder		2012 £	2013 £	2014 £
BBC Children in Need	8,706	8,768	2,200	
Big Lottery Fund	10,000	0	10,000	
Stonewall	5,000	0	0	
Helen Tetlow Memorial Fund	3,300	0	0	
Youth and Philanthropy Initiative	0	3,000	0	

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Ms Teresa Sharpe**

Role within **Chief Executive**
Organisation:

Appendix 1: East London Out Project (ref 13269) - Revised Request

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1 £	Year 2 £	Year 3 £	Total £
Full time service administrator	28702	29489	30284	88475
Clinical intake assessments (8-10/ week)	8000	9000	9000	26000
Counsellor induction & training workshop programme	1600	1632	1665	4897
Clinical supervision groups	14700	17176	17520	49396
Rent	17000	17340	17687	52027
Evening reception support	12247	12492	12742	37481
CEO time	4200	4284	4370	12854
Contribution to overheads at 10% of project costs	8645	9141	9327	27113
TOTAL	95094	100554	102595	298243

What income has already been raised?

Source	Year 1 £	Year 2 £	Year 3 £	Total £
User contributions to counselling sessions	47000	51000	53000	152000
TOTAL	47000	51000	53000	152000

What other funders are currently considering the proposal?

Funders	Year 1 £	Year 2 £	Year 3 £	Total £
TOTAL				

How much is requested from the Trust?

Expenditure heading	Year 1 £	Year 2 £	Year 3 £	Total £
Full time Counselling administrator	28702	29489	30284	88475
Recruitment	225			225
Contribution to clinical supervision groups	9147	9292	8319	26758
Counsellor induction & training workshop programme	1600	1632	1665	4897
Contribution to overheads at 10% of project costs	8645	9141	9327	27113
TOTAL	48319	49554	49595	147468

The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Groundswell Network Support UK	
If your organisation is part of a larger organisation, what is its name? N/A	
In which London Borough is your organisation based? Lambeth	
Contact person: Mr Athol Halle	Position: Chief Executive
Website: http://www.groundswell.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1089987
When was your organisation established? 08/01/2002	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Improving Londoners' Mental Health		
Which of the programme outcome(s) does your application aim to achieve? More homeless and transient people having access to mental health services and reporting improved well-being		
Please describe the purpose of your funding request in one sentence. This project will provide homeless people in London with peer support to access mental health services, and training to build resilience and improve wellbeing.		
When will the funding be required? 01/10/2016		
How much funding are you requesting?		
Year 1: £49,646	Year 2: £58,880	Year 3: £61,160
Total: £169,685		

Aims of your organisation:

Groundswell exists to enable homeless people to take more control of their lives, have an influence on services, and play a full role in our community.

Our articles of association set out our charitable objects as: 1. To relieve poverty particularly of homeless people, and 2. To develop the capacity and skills of the members of the socially and economically disadvantaged community of homeless people in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.

Established as a project in 1996, before becoming an independent charity in 2001, Groundswell have been at the forefront of creating inclusive solutions to homelessness for the past twenty years -- including peer research, client involvement and health.

Main activities of your organisation:

HOMELESS HEALTH PEER ADVOCACY is our highly impactful service providing practical support for homeless people to attend physical healthcare appointments; reducing use of A&E, missed appointments and unplanned admissions; resulting in improved health and public savings. We currently operate in nine London boroughs.

INSIGHT & ACTION PROGRAMME: we are funded by Trust for London and Comic Relief to transform homeless people from passive service users into active contributors -- using their experiences to uncover insight into the inequalities faced by homeless people, and crucially to develop practical solutions. We create a collective voice for homeless people, sharing findings with services, policy makers, and the public.

VOLUNTEER PROGRESSION PROGRAMME: volunteers with lived experience of homelessness are the heart of Groundswell's work. Our Progression Programme provides a cohesive, person-centred programme of coaching that builds self-reliance and self-determination -- focusing both on personal support needs and progression into employment. This year we supported 61 volunteers; with 16 progressing into paid employment.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
9	9	12	60

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	2 years

Summary of grant request

BACKGROUND:

Groundswell's HHPA supports homeless people to address physical health, delivered by formerly homeless volunteers -- whose shared connection allows them to meaningfully engage with vulnerable homeless people who professionals find 'hard to reach'. We have delivered over 8000 engagements in six years.

This project will create Mental Health HHPA supporting homeless people to address mental health and improve wellbeing.

NEED:

- Since 2010 rough sleeping has increased by 127% in London. (DCLG)
- 80% of homeless people have mental health issues. (Homeless Link 2014).

Client survey:

- 69% wanted help with mental health
- Of these, 91% had difficulty accessing mental healthcare
- 93% would use Groundswell to access mental healthcare

Volunteers:

83% had been asked by a client for help with mental health.

Partner survey:

We surveyed 61 professionals, 97% felt clients had difficulty accessing mental health services and 100% would refer to Groundswell for mental health support.

DELIVERY:

Groundswell designed this innovative project to provide homeless people with peer support to access mental health services, and training to build resilience and wellbeing. Partnering with Mental Health Foundation to ensure work is rooted in evidence and disseminated effectively amongst mental health community. We will pilot, refine, then expand across 9 London boroughs.

OUTCOMES:

1. Homeless people will have improved access to mental health services.
2. Homeless people will have improved knowledge of mental health issues.
3. Homeless people have improved confidence in dealing with mental health and wellbeing.
4. Volunteers with experience of homelessness will have improved employability.
5. Services have increased understanding of homeless people's mental health issues.

OUTPUTS:

We will directly supporting 845 homeless people and indirectly support 24,000 homeless people and 1,000 homelessness staff.

- Mental Health Training for 60 formerly homeless volunteers
- 250 engagements supporting 65 homeless people to attend mental health appointments.
- Building Resilience Programme delivered with 120 homeless people.
- 100 Mental Health Promotion Sessions delivered to 600 homeless people.
- 10 Action Updates disseminated to 2,400 homeless people and 1,000 staff.
- 6 Features in The Pavement - each edition circulated to readership of 7,200.
- Targeting 5 commissions across London for ongoing sustainability.

TEAM:

Highly experienced Project Manager will manage volunteers with experience of homelessness.

GROUNDSWELL'S USP:

Groundswell deliver the only peer support service dedicated to supporting homeless people across London to access health services. HHPA has demonstrated its impact through: being commissioned in nine London Boroughs; chosen as best practice example by Mayor of London and NHS England; winning a 2016 Kings Fund GSK IMPACT Award.

SUSTAINABILITY: We will build relationships with commissioners to gain new contracts to

deliver beyond the pilot; developing an integrated HHPA model addressing mental health needs.

GOOD PRACTICE:

- Client involvement is at our core - with clear processes that transform clients into active contributors.
- Groundswell promotes equality, diversity and a culture that actively values difference; engaging a broad range of people by using volunteers from diverse backgrounds.
- Volunteers are the heart of our work. Our Progression Programme supports volunteers to deliver life-saving work, whilst progressing towards employment.
- We are taking practical steps to reduce our carbon footprint, with a commitment achieving long-term goals.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Groundswell have developed new Project Management tools that will be used to manage this project and we have begun the process to gain the PQASSO quality mark - on course to gain the qualification by December 2016.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

250 One-to-One Engagements supporting homeless people to access mental health care.

100 Mental Health Promotion Sessions delivered at homeless hostels or day-centres -- building relationships with clients, raising awareness of mental health issues and bringing in health professionals.

Building Resilience Workshop Programme to support 120 homeless people to build resilience and improve well-being. Teaching skills and knowledge on how to achieve and maintain good mental health. Delivered across 10 sessions in five weeks and based on sound evidence and detailed research in partnership with Mental Health Foundation.

10 Mental Health Training sessions for 60 formerly homeless volunteers who will deliver the engagements and sessions with homeless people.

Mental Health Updates: 10 Action Updates about mental health produced and disseminated directly to 2,400 homeless people and 1,000 service staff. 6 mental health feature articles produced in The Pavement magazine for homeless people; all shared on website and Twitter.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

785 homeless people will have improved access to mental health services.

24,000 homeless people will have improved knowledge of mental health issues.

845 homeless people will have improved confidence in dealing with mental health and wellbeing.

60 volunteers with experience of homelessness will have improved employability.

1,000 staff working with homeless people have increased understanding of homeless people's mental health issues

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

HHPA has demonstrated its impact, commissioned in nine London Boroughs by five Clinical Commissioning Groups, four Local Authorities and the GLA. This project will create a Case for Support for an integrated HHPA model addressing mental health

Building on our strong relationships with commissioners we will target new sustainable contracts to deliver this new model beyond the pilot.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

282

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

91-100%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff Costs	28,921	37,166	37,166	103,254
Peer Training & Support	530	1,060	1,060	2,650
Building Resilience Training	6,720	5,440	5,440	17,600
Psychologically Informed Environment	2,250	900	900	4,050
1:1 Engagements & Health Promotion	2,250	4,500	4,500	11,250
Evaluation & Dissemination	700	0	1,900	2,600
Action Updates	2,000	4,000	4,000	10,000
Pavement Editions	1,500	3,000	3,000	7,500
Organisation Overheads	8,274	9,813	10,193	28,281
TOTAL:	53,146	65,880	68,160	187,185

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Comic Relief	2,000	4,000	4,000	10,000
Trust for London	1,500	3,000	3,000	7,500
	0	0	0	0
	0	0	0	0
TOTAL:	3,500	7,000	7,000	17,500

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Not Applicable	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff Costs	28,921	37,166	37,166	103,254
Peer Training & Support	530	1,060	1,060	2,650
Building Resilience Training	6,720	5,440	5,440	17,600
Psychologically Informed Environment	2,250	900	900	4,050
1:1 Engagements & Health Promotion	2,250	4,500	4,500	11,250
Evaluation & Dissemination	700	0	1,900	2,600
Organisation Overheads	8,274	9,813	10,193	28,281
	0	0	0	0
	0	0	0	0
TOTAL:	49,646	58,880	61,160	169,685

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	97,509
Activities for generating funds	0
Investment income	158
Income from charitable activities	461,016
Other sources	0
Total Income:	558,683

Expenditure:	£
Charitable activities	529,268
Governance costs	12,266
Cost of generating funds	2,185
Other	0
Total Expenditure:	543,719
Net (deficit)/surplus:	14,964
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	14,964

Asset position at year end	£
Fixed assets	15,144
Investments	0
Net current assets	96,660
Long-term liabilities	0
*Total Assets (A):	111,804

Reserves at year end	£
Restricted funds	1,320
Endowment Funds	0
Unrestricted funds	110,484
*Total Reserves (B):	111,804

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
61-70%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

In 2015-16 Groundswell secured our highest income to date - £705,000.

We have invested in a new core team; recruiting a Director of Resources and Finance Manager to oversee an uplift in our organisational infrastructure. We appointed 3 new board members in January 2015 -- Matthew Harrison, Stephen Wyler OBE and Andrew Campbell who replaced Irmani Darlington, Page 54 I-Haq and Audrey Mitchell.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.			
	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	161,000	131,743	90,000
London Councils	0	0	30,000
Health Authorities	183,000	225,942	236,132
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.			
Name of Funder	2012 £	2013 £	2014 £
JP Getty Jnr Charitable Trust (£85,000 total over 3 years)	0	15,000	30,000
Imperial College Healthcare Charity (£72,000 total over 3 years)	0	0	33,000
Monument Trust (£50,000 total over 2 years)	25,000	0	0
Homeless Transition Fund (£24,800 total)	7,500	17,300	0
Oak Foundation (£60,000 total)	0	0	15,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Athol Halle**

Role within **Chief Executive**
Organisation:

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The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Highbury Roundhouse Youth and Community Centre	
If your organisation is part of a larger organisation, what is its name? No	
In which London Borough is your organisation based? Islington	
Contact person: Mr Andrew Berthier	Position: Director
Website: http://www.highbury-roundhouse.org.uk	
Legal status of organisation: First Contact	Charity, Charitable Incorporated Company or company number: 288370
When was your organisation established? 01/01/1974	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London More Inclusive
Which of the programme outcome(s) does your application aim to achieve? Community buildings that are more accessible and as a result Disabled people actively taking part in the arts or sport
Please describe the purpose of your funding request in one sentence. To restore a purpose built fully accessible community centre, to deliver community services to local people and encourage a variety of disability sport and activities.
When will the funding be required? 18/08/2016
How much funding are you requesting? Year 1: £100,000 Year 2: £0 Year 3: £0 Total: £100,000

Aims of your organisation:

Highbury Roundhouse was established in 1974 to provide educational and recreational facilities for children and young people and raise funds for local groups and individuals in need. Since then, we have developed into a thriving community hub, which exists to provide the services which local residents need to overcome the economic, social, environmental and health disadvantages they face.

We achieve these aims by providing a range of programmes for isolated older people (luncheon clubs, social activities, advice and support), activities for children and young people (youth club, homework and study support), help for parents and families in challenging circumstances (1-1 support, parenting classes), community cohesion work (cross cultural music and arts events) under-five's services for child-minders, lone parents.

We also provide a home for various community groups and organise social and recreational events throughout the year.

Main activities of your organisation:

The Highbury Roundhouse provides a unique facility in the borough, from pre-school to old age there is something for everyone.

We achieve our aims by running our own activities and supporting local groups to deliver their own programmes. Together, we have provided:

- luncheon clubs, social inclusion/physical activities, advice and support for elderly people, particularly those who are frail, in ill health and/or socially isolated;
- Youth club, after school clubs e.g., activity classes in - art, drama, cooking, canoeing, jewellery making and much more; homework and study support, positive physical and recreational activities for children and young people;
- 1-1 support and parenting classes for parents and families in challenging circumstances;
- Cross cultural music, arts and other events to promote community cohesion;
- Under 5's services for families and child-minders;
- Broader community cohesion - Infrastructure support (premises, training, shared resources, community engagement) for small grassroots organisations such as the Hungarian Children and Parents' Group and the Islington Foodbank.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
6	36	6	30

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	We have a CDA 99 years

Summary of grant request

Our plans include both delivering our own services and working alongside community groups and residents to provide a range of programmes, to include:

- A children and young people's programme of youth club activities, homework support, diversionary work to address youth crime and re-engage young people in EET through arts/music based projects;
- An older person's programme aimed at addressing the isolation of vulnerable elderly residents, including befriending and advice services, ICT training, luncheon club, singing and reminiscence groups, gentle exercise and arts based therapeutic activities for people with dementia;
- Family support, particularly for the most vulnerable (lone parents, fleeing domestic violence, refugee families, families beset by drug and alcohol addiction, those in unstable and chaotic situations);
- Adult education classes in ICT and NVQ courses in first aid, play-work, catering and safeguarding, employment support through job-search classes and work experience through volunteering;
- Providing accommodation, shared resources and support to local grassroots organisations

We want the new centre to be financially self-sustaining without any continued reliance upon grant funding from Trusts and Foundations. We have therefore built into our design plans a community café and conference facilities which will be hired out to and used by local residents and businesses. The facilities will be fully accessible to all encouraging some of the really hard to reach communities to access the services.

Outcomes: These services will be delivered to around 14,000 local residents every year. Although our services will be open to everyone, we will target the following groups:

- Vulnerable, older people living alone, or effectively housebound due to caring for a loved one;
- Disadvantaged children and young people including those from refugee/BME communities, living in or leaving the care system, involved in or at risk of being involved in gang crime, offending behaviour or drug and alcohol addiction, those with learning difficulties and disabled in need of extra help, in getting active and accessing services;
- Workless and disadvantaged adults, including those from BME communities, lone parents, those making a recovery journey from drug and alcohol addiction, mental health difficulties, domestic and sexual violence

Evidence - wellbeing amongst local residents

The Islington Child Poverty Needs Assessment identified that 41.4% of children grow up in poverty. Many of our residents do not speak English (12% - JSNA 2014), have limited skills, or caring responsibilities as a result of being a lone parent (there are over 1,100 lone parents living in our target LSOAs -- Census 2011). Finding a rewarding, well paid job is very difficult and they need support with childcare, training and assistance with ESOL. Over a third of 531 respondents in our July 2015 survey wanted us to offer adult learning courses so that local people can improve their situations. When we asked respondents in our July survey about support for parents, 243 out of the 322 who answered felt there was not enough provision.

Additional evidence

Altogether, we have directly consulted over 2,100 people through meetings, surveys and home-visits. Additional information:

- On the 12th August 2015, we held a discussion with 15 young people. They told us: that there is a lack of facilities for young people -- to access sports, meeting and talking together where people listen to them;

- Throughout this summer, we have held 6 meetings with 18 young people and their parents from Highbury Quadrant. The top priority identified was the need to increase after school activities;
- In our July survey, 451 out of 531 (85%) individuals said it was very important or important to them, to be able to access community services from the planned Roundhouse.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Our Children's services are regulated by Ofsted. We are currently the only voluntary based organisation in the borough to hold an Outstanding rating as an early years' provider at one of our provisions. We have joined London Youth Quality Mark, which is a quality assurance scheme for youth clubs accredited by City & Guilds. We are also a member of Project Oracle, which is a children and young people's evidence hub, which aims to improve the outcomes for young people in London. We have applied for our VISIBLE accreditation, which is a recognised quality mark for community centres developed and administered by Community Matters.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Provide 300 elderly people each year with advice services, health services, luncheon clubs and other opportunities to enable them to reduce isolation, maintain their independence and increase wellbeing.

Deliver a programme of play activities, sports, personal development and study support designed to improve the health, resilience and attainment of up to 2,000 children and young people each year and help them avoid becoming involved in crime and ASB, and be better able to realise their potential.

- **Provide 400 parents/carers each year with services to help them be better parents and carers;**
- **Provide 180 children to have access to play and educational activities**
- **Provide up to 14,000 people every year with access to the services and activities they want and need;**
- **Facilitate community engagement in local democracy e.g. running forums, ward meetings etc;**
- **Help 200 unemployed people have greater access to work through employment and training support each year;**
- **Run health and wellbeing activities e.g. woman only fitness classes, sports activities for disabled people and indoor games, which will support 1,000 people each year.**
- **Annually hold two events specifically for disabled people and aim to recruit two members from this community to become trustees of HRH.**

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Older residents will have increased access and participation in opportunities, services and activities which reduce isolation and improve their wellbeing.

Children and young people will have increased access and participation in opportunities and activities which improve life chances, sports, play activities and wellbeing.

Parents will have increased access to and participation in opportunities, services and activities which improve the wellbeing of their families.

Local people will have improved access to opportunities, services and activities which improve their wellbeing.

Increased access to art, drama, sports and other activities by disabled people.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Once the building is built we intend to deliver a range of services from the building. The services will be financed by a mix of service level agreements from statutory bodies, fees from service users, fundraising events, resource hire and grants from charitable trusts.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

14,000

In which Greater London borough(s) or areas of London will your beneficiaries live?

Islington (90%)

Hackney (5%)

Haringey (5%)

What age group(s) will benefit?

0-15

16-24

25-44

45-64

65-74

75 and over

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

White (including English/ Welsh/ Scottish/ Northern Irish/ British; Irish; Gypsy, Traveller or Irish Traveller; Any other White background)

Mixed/ Multiple ethnic groups (including White and Black Caribbean; White and Black African; White and Asian; Any other Mixed/ Multiple ethnic background)

Asian/ Asian British (including Indian; Pakistani; Bangladeshi; Chinese; Any other Asian background)

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Construction Costs	2,346,766	0	0	2,346,766
Furniture, Fittings & Equipment - Fixed	84,990	0	0	84,990
Professional Fees	360,052	0	0	360,052
Inflation	60,794	0	0	60,794
Contingency	142,630	0	0	142,630
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	2,995,23	0	0	2,995,23
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Islington Council - Match Funding	900,000	0	0	900,000
S106 Contribution	83,320	0	0	83,320
Big Lottery - Development Funding	66,142	0	0	66,142
Various trusts and community donations	219,849	0	0	219,849

TOTAL:	1,269,31	0	0	1,269,31
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Big Lottery Final Stage 3 application	917,116	0	0	917,116
Clothworkers Foundation	150,000	0	0	150,000
London Marathon Charitable Trust	135,000	0	0	135,000
12 Other Charitable trusts	423,805	0	0	423,805

TOTAL:	1,625,92	0	0	1,625,92
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Stairs and ramps	18,000	0	0	18,000
Special fittings, furnishing and equipment	55,000	0	0	55,000
8 person passenger lift with battery backup	23,000	0	0	23,000
Contribution to CCTV	4,000	0	0	4,000

TOTAL:	100,000	0	0	100,000
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	41,955
Activities for generating funds	27,716
Investment income	40
Income from charitable activities	571,090
Other sources	0
Total Income:	640,801

Expenditure:	£
Charitable activities	549,084
Governance costs	12,825
Cost of generating funds	7,012
Other	0
Total Expenditure:	568,921
Net (deficit)/surplus:	71,880
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	71,880

Asset position at year end	£
Fixed assets	90,645
Investments	0
Net current assets	154,287
Long-term liabilities	0
*Total Assets (A):	244,932

Reserves at year end	£
Restricted funds	190,575
Endowment Funds	0
Unrestricted funds	54,357
*Total Reserves (B):	244,932

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
51-60%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.			
	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	293,654	354,184	343,499
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	3,138	2,000
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.			
Name of Funder	2012 £	2013 £	2014 £
Arsenal Foundation	0	4,467	0
Goldsmith Charity	0	2,500	0
Big Lottery Fund	0	0	66,142
29th May 1961 Charitable trust	5,000	5,000	0
John R Murray Charitable Trust	0	15,000	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Andrew Berthier**

Role within **Director**
Organisation:

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The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Kith & Kids	
If your organisation is part of a larger organisation, what is its name? n/a	
In which London Borough is your organisation based? Haringey	
Contact person: Ms Marjolein de Vries	Position: Director
Website: http://www.kithandkids.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1080972
When was your organisation established? 31/10/1969	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London More Inclusive
Which of the programme outcome(s) does your application aim to achieve? Work supporting young disabled people (aged 16-25) in the transition to adulthood and/or independent living Work enabling disabled people of all ages to live independently
Please describe the purpose of your funding request in one sentence. Supporting transition through social learning and leisure activities for disabled young people (16 to 25) and independent living for adults (25+) with autism/learning disabilities.
When will the funding be required? 01/04/2016
How much funding are you requesting? Year 1: £40,757 Year 2: £41,680 Year 3: £42,620 Total: £125,057

Aims of your organisation:

Kith & Kids is a London-based, user-led charity working with families who have children with autism or profound and multiple learning disabilities (PMLD). From its set-up in 1969 by a group of parents, our aim has been to achieve empowerment and social inclusion for/with families who have children with learning disabilities or autism. We have a strong self-help ethos which means that all families using our services put something back into the organisation, including supporting each other. Over the past 47 years, Kith & Kids have thrived by adapting our support services and activities in line with the needs of our families' (growing) children and in recognition of their children's often unanswered need to learn, socialise and stay healthy outside and beyond school. Our focus on individual needs and adapting work models accordingly has ensured a rich diversity of participants in our projects, in terms of abilities as well as in terms of socio-economic, cultural and ethnic backgrounds.

Main activities of your organisation:

We provide training and social development projects and activities for children and young people who have autism or profound and multiple learning disabilities. Transition is a theme which increasingly features in the work we do: whether it be transition into adult life and independence, transition from living at home into residential care or supported independent living in the community, or the transition which comes when parents or carers themselves need care or pass away.

Our outreach services provide support, training and mutual learning seminars to individuals both within and outside the organisation as well as other organisations and statutory bodies, in order to promote inclusive ways of working according to our successful models and current standards of best practice. There is also a continuing pattern of Kith & Kids being instrumental in the setting up of new inclusive projects, as well as supporting existing organisations/statutory bodies to develop their work to become more inclusive of a wider diversity of people.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
7	4	14	250

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	3 months notice period

Summary of grant request

The project will support transition through social learning and leisure activities designed for young people with autism/learning disabilities aged 16 to 25. Initial assessment and meetings (with direct input from disabled young person wherever possible) will establish what kind of activities will work for him/her and what type of support he/she will need from volunteers. Following introduction to the activity selected (with experienced volunteers and parents present), the young person will take part in regular volunteer supported activities (at least 12 per year, usually at weekends, but for some during weekday evenings).

Observations of the young person's needs will be fed back to ensure they are noted down in the person's Education, Health and Social Care (EHC) plan and leading to identification and access of suitable 19+ services. Usually this will be a supported living residential set-up, with weekend visits to parents and the Kith & Kids activities they are used to, to provide some continuity during a period of major change.

If there still is a gap between leaving school and accessing 19+ services, Kith & Kids will increase the number of activities whilst at the same time supporting parents to get appropriate number of support worker hours in place to help them cope at home until a new placement has been achieved. For the parents of young people, there will be emotional and practical support for preparing a successful transition from secondary school, followed by support in identifying suitable 19+ services and getting agreement on the level of support and funding needed.

The project will also provide Independent Living Support for disabled people aged 25+. The reality is that many people who have autism or severe learning disabilities are not (yet) accessing suitable independent living arrangements. They either still live with their (ageing) parents or they live independently but without the level of support needed to feel safe, to have (some) structure in their lives, to further develop their skills or indeed to live fulfilling lives (in line with the government's Autism Strategy: Fulfilling and Rewarding Lives). For these disabled adults we will provide regular:

1. Employability and Life Skills activities throughout term-time for more able young adults who tend to fall outside the priority criteria of Local Authorities but who are not able enough to access mainstream activities without individual support
2. Social/creative activities (for less able) - mostly at weekends and main holidays to ease the transition to 19+ provisions and occasionally to help fill the gap when a suitable placement has not yet been found
3. Friendship activities including outings and small friendship groups across disability range
4. Sports/Arts activities for disabled adults. Disabled people take an active role in running these sports and choir activities.

Parents/family carers of adults wishing to access our Independent Living Support will receive support from our Family Support Co-ordinator to:

- explore and get suitable Supported Living arrangements in place for their disabled sons/daughters/siblings
- improve on currently unsatisfactory Supported Living arrangements
- help older siblings in increasingly taking over the care role from their parents for their disabled brothers/sisters
- provide crisis advocacy in cases where family is in crisis, support for disabled person has broken down, or there are safeguarding concerns.

Parents/families carers will also have access to parents groups bringing together parents from different families into groups that are empowered to support each other (mostly North London); to a telephone support line offering emotional and practical support to parents/family carers throughout London and beyond; and to our Outreach and Dissemination Service through information, support and training to other organisations and families throughout the UK.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Investors in People

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Transition support for young disabled people aged 16 to 25 through regular social learning and leisure activities designed for young people with autism or learning disabilities (at least 12 activity sessions per year, usually at weekends, but for some during weekday evenings).

Transition support for the parents of young disabled people including support to prepare for EHC plan assessment to get right level of support and funding needed as well as support in appraisal and access of suitable 19+ services to be included in EHC plan

Independent living support for disabled people aged 25+ through regular employability and life skills activities for more able young adults, weekends and holidays social activities for less able young adults, friendship activities for across disability range and sports/arts activities run in part by disabled people

Ongoing individual independent living support for parents and older siblings (who are increasingly taking over the care role) of young disabled adults in exploring and accessing suitable supported living arrangements, in improving currently unsatisfactory supported living arrangements or through advocacy in case of crisis, conflict or safeguarding concerns

Independent living support for parents/family carers of young disabled adults through parents groups facilitation, telephone support line for parents in London and beyond, and through information, support and training for organisations and families across the UK through our Outreach and Dissemination Service

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

35 young people aged 16-25 will have more choice in the range of 19+ options available to them, and will have a well-supported transition into the appropriate services; including continued interaction with familiar people (who will actively support them with any changes) until they are fully included in new activities/services.

Another 35 young adults (age 25+) will receive independent living support - either to move into independent living or to be able to stay in (more) independent living with the levels of support required to be more independent and access work, study and/or leisure activities

70 Families will be empowered to successfully manage their disabled child's transition into adulthood and (toward) independent living through ongoing support

40 people with autism and/or learning disabilities will regularly take part in sports and/or arts. In doing so they will improve their physical/mental health as well as their social inclusion.

250 families with disabled children will benefit through the outreach aspect of the project (through e.g. telephone support, seminars and FAQ sheets re. transition issues), including being able to meet up in groups with other families for mutual support beyond our initial help

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We constantly review our activities to ensure they meet the needs of our beneficiaries; we anticipate that the majority will remain relevant and require fundraising from a range of sources, mainly trusts and foundations. Our work does not attract statutory support although some of our beneficiaries are able to use their personal budgets to fund their participation in our activities.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

200

In which Greater London borough(s) or areas of London will your beneficiaries live?

Haringey (40%)

Enfield (22%)

Islington (11%)

Barnet (9%)

London-wide (18%)

What age group(s) will benefit?

16-24

25-44

45-64

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

91-100%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Venue hire	6,495	6,755	7,025	20,275
Food/Refreshments/Materials/Activities (outings)	4,480	4,615	4,753	13,848
Volunteer recruitment/training expenses	3,600	3,708	3,819	11,127
Volunteer expenses	4,000	4,120	4,244	12,364
Staff training	600	618	637	1,855
Sessional staff	10,450	10,764	11,087	32,301
Staff (Family Support, activities and vols recruitment)	94,235	95,803	97,399	287,437
Overheads	9,290	9,479	9,672	28,411
Governance and evaluation	3,017	3,108	3,201	9,326
TOTAL:	136,167	138,970	141,837	416,974

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Tudor Trust	19,000	19,350	0	0
Pears Foundation	10,000	0	0	0
Doreen Collins Charitable Trust	2,000	0	0	0
Personal budgets/family contributions	9,950	0	0	0
TOTAL:	40,950	21,350	0	62,300

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Porticus Trust	27,470	0	0	0
BLF Reaching Communities	27,000	27,800	28,630	83,430
TOTAL:	54,470	27,800	28,630	110,900

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Venue hire	6,495	6,755	7,025	20,275
Food/Refreshments/Materials/Outings	0	0	0	0
Volunteer recruitment/training expenses	0	0	0	0
Volunteer expenses	0	0	0	0
Staff training	0	0	0	0
Sessional staff	0	0	0	0
Staff salaries (ELSP/Sports Coordinator)	31,475	32,081	32,693	96,249
Overheads	2,787	2,844	2,902	8,533
Governance and evaluation	0	0	0	0
TOTAL:	40,757	41,680	42,620	125,057

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Venue hire	6,495	6,755	7,025	20,275
Food/Refreshments/Materials/Activities (outings)	4,480	4,615	4,753	13,848
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Overheads	2,787	2,844	2,902	8,533
Governance and evaluation	0	0	0	0
TOTAL:	40,757	41,680	42,620	125,057

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	249,931
Activities for generating funds	108,114
Investment income	128
Income from charitable activities	133,769
Other sources	0
Total Income:	491,941

Expenditure:	£
Charitable activities	418,431
Governance costs	11,377
Cost of generating funds	49,737
Other	0
Total Expenditure:	479,545
Net (deficit)/surplus:	12,396
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	205,282

Asset position at year end	£
Fixed assets	0
Investments	0
Net current assets	205,282
Long-term liabilities	0
*Total Assets (A):	205,282

Reserves at year end	£
Restricted funds	64,570
Endowment Funds	0
Unrestricted funds	140,712
*Total Reserves (B):	205,282

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 1-10%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: n/a

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	24,560	32,644	34,949
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
BLF Reaching Communities	90,012	70,221	72,744
Tudor Trust	0	0	30,000
Mistubishi UFJ	0	20,000	20,000
Pears Foundation	20,000	20,000	20,000
Monument Trust	51,000	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Marjolein de Vries**

Role within **Director**
Organisation:

The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Noah's Ark Children's Hospice	
If your organisation is part of a larger organisation, what is its name? Children's Hospices across London, TFSL	
In which London Borough is your organisation based? Barnet	
Contact person: Mr Anthony Hayman	Position: Head of Major Giving
Website: http://www.noahsarkhospice.org.uk/	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1081156
When was your organisation established? 01/01/1999	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London More Inclusive
Which of the programme outcome(s) does your application aim to achieve? Disabled people actively taking part in the arts or sport
Please describe the purpose of your funding request in one sentence. This funding request will enable the recruitment of a Music Therapist who will provide a new care service for children with disabilities and complex needs.
When will the funding be required? 29/08/2016
How much funding are you requesting? Year 1: £43,149 Year 2: £44,228 Year 3: £45,255 Total: £132,632

Aims of your organisation:

- To enable babies, children and young people with life-limiting and life-threatening conditions to live life as fully as possible and achieve their aspirations.
- To support families during their child's life and help them face the future with hope throughout bereavement.
- To actively encourage compassionate communities to care, support, volunteer and fundraise.

Main activities of your organisation:

- Noah's Ark Children Groups: inclusive activities for seriously unwell and disabled children, giving them a sense of independence and an opportunity to connect with their peers
- Specialist Care: clinical care, play and emotional support delivered by Specialist Carers, managed by a Paediatric Palliative Care Nurse
- Family Day Events: inclusive activities where families can spend quality time together and provide invaluable peer-to-peer support
- Specialist Play Service: therapeutic play sessions addressing specific developmental issues
- Sibling Support Programme: activities focused around the needs of young people with a seriously unwell sibling
- Family Link Service: social worker-led team that assesses families' needs, provides on-going support and helps navigate the administrative complexities of their child's care
- Volunteer Programme: volunteers support our families in their home or at events

In 2015 our Care Team and volunteers provided 6,803 hours of care to 157 seriously unwell and disabled children, 267 siblings and 305 parents.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
37	7	6	368

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	Quarterly lease renewal <i>Now 3 year lease.</i>

Summary of grant request

This grant will fund a 'City Bridge Trust Music Therapist' to help address the complex needs of the seriously unwell and disabled children we care for through active participation in music therapy.

The need and why us:

As North London's only children's hospice, we have built a strong reputation for children's palliative care in this area. We know that our local NHS partners, such as Life Force (Whittington NHS Trust), require additional support from the charity sector to meet the needs of as many of the 1,169 seriously unwell children in our catchment area as possible. As Dr Finella Craig, a Consultant in Paediatric Palliative Medicine at Great Ormond Street Hospital, says, "Noah's Ark is ideally placed to fill the need for additional palliative care services for children in North London".

The children we care for, who live with 92 different conditions, face complex physical, emotional, cognitive and social developmental challenges. 78% are disabled. Introducing music therapy will help our children to overcome these challenges, cope with their condition and facilitate communication. Our Care Team currently practice ad-hoc musical interventions; one of our children responds so well to music that, despite being almost completely unresponsive to other sensory stimuli, she starts singing. This child, along with many others in our care, would benefit significantly from more structured musical interventions.

Vikki, our Specialist Play Worker, says that "the skills and knowledge a music therapist would bring would greatly help our children to manage their stressful situations".

Our aims:

- For seriously unwell and disabled children to benefit from long-term participation in musical activity
- For these children to experience physical, emotional, cognitive and social development, overcoming barriers and improving well-being
- To create positive memories for the whole family
- To train other members of our Care Team and volunteers in music therapy techniques
- To create a Creative Therapies Team by recruiting and managing other creative therapists

Delivery:

Our Music Therapist will provide a tailored service as part of a holistic care programme for seriously unwell and disabled children. The Therapist will provide weekly or fortnightly sessions for a caseload of up to 20 children at any one time. Each session will be led by the child's needs and monitored and reviewed on an individual basis. Music therapy will be delivered in one-to-one, group and family sessions. The Therapist will also support additional musical activities for our children and their families, including the opportunity to perform at our annual 'Precious Moments' community concert. On occasion, and only when capacity allows, one-to-one music therapy sessions may be provided for siblings with acute needs.

To ensure long-term musical participation, the Therapist will train other members of our Care Team and selected Home Support Volunteers to provide music-oriented support sessions for children who no longer require therapeutic sessions. There will also be opportunities to perform at events, such as our 'Precious Moments' community concert.

Good Practice:

The seriously unwell and disabled children are the focus of our work and their care plan is led by their needs and preferences.

Noah's Ark is accessible to people from all backgrounds; we currently support children from 12 religious backgrounds.

We provide our volunteers with 22.5 hours of initial training, quarterly supervision groups

and feedback surveys and questionnaires.

We have recently built an E-Centre on our 7.5 acre nature reserve. Having been assessed by BREEAM, the Centre was rated and certified as excellent. The Centre is run in conjunction with our partner, Friends of Barnet Environment Centre, who deliver environmental education to over 1,000 schoolchildren each year. We limit our heating and electricity usage and reuse materials.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?

Care Quality Commission approved

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

We aim to provide 120-180 seriously unwell and disabled children with music therapy (40-60 children per year), with up to 20 children on the Therapist's caseload at any time.

Noah's Ark will provide music-oriented activities through Noah's Ark Children's Groups, Family Activity Days and Sibling Activities, totalling 3 in year one, 5 in year two and 6 in year three.

Noah's Ark will carefully select and train Home Support Volunteers to assist the music therapy service and encourage and enable long-term participation, totalling 5 volunteers in year one, 7 volunteers in year two and 8 volunteers in year three.

Our Music Therapist will provide training sessions to other members of the Care Team, totalling 8 in year one, 12 in year two and 16 in year three, enabling them to incorporate structured musical techniques into their care sessions.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Our children and families will actively take part in and enjoy long-term participation in musical activities.

Our children and families will show increased physical, emotional, cognitive and social development through overcoming barriers, leading to improved well-being.

Music therapy will help our children and families to manage and overcome the negative associations they may have with medical care.

Other Care Team members and Home Support Volunteers will be trained and supported to assist with the provision of music-orientated care.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes. We will account for the costs of a Music Therapist within our yearly budget, sourcing funding through other trusts and foundations, such as the Lord and Lady Lurgan Trust, the Andrew Lloyd Webber Foundation, the Gordon Fraser Charitable Trust, Evan Cornish Foundation, D'Oyly Carte Charitable Trust, The Postlethwaite Music Foundation, major donors and our corporate and community supporters.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year? 60
In which Greater London borough(s) or areas of London will your beneficiaries live? Barnet (39%) Camden (8%) Enfield (31%) Haringey (13%) Islington (9%)
What age group(s) will benefit? 0-15 16-24
What gender will beneficiaries be? All
What will the ethnic grouping(s) of the beneficiaries be? A range of ethnic groups If Other ethnic group, please give details:
What proportion of the beneficiaries will be disabled people? 71-80%

Funding required for the project *- Revised, see Appendix A.*

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary	32,500	33,475	34,350	100,325
Training/Clinical Supervision/DBS Checks	1,776	1,721	1,721	5,218
Travel and Subsistence	3,104	3,104	3,104	9,312
Musical instruments and other equipment	500	500	500	1,500
Uniforms	96	96	96	288
Phones	432	432	432	1,296
CrossCare	400	400	400	1,200
Pension	975	1,000	1,031	3,006
National insurance	3,366	3,500	3,621	10,487
TOTAL:	43,149	44,228	45,255	132,632

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Lord and Lady Lurgan Trust	5,000	0	0	5,000
D'Oily Carte Charitable Trust	5,000	0	0	5,000
We have applied to: The Champniss Charitable Trust, the Gordon Fraser Charitable Trust, the Postlethwaite Music Foundation, the Charlotte Heber-Percy Charitable Trust, Sound Foundation Community Care	8,500	0	0	8,500
When the applications are open we will apply to: Andrew Lloyd Webber Foundation, Global's Make Some Noise, Evan Cornish Foundation, the Joyce Fletcher Charitable Trust	50,333	43,333	43,333	136,999
TOTAL:	68,833	43,333	43,333	155,499

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary	32,500	33,475	34,350	100,325
Training/Clinical Supervision/DBS Checks	1,776	1,721	1,721	5,218
Travel and subsistence	3,104	3,104	3,104	9,312
Musical instruments and other equipment	500	500	500	1,500
Uniforms	96	96	96	288
Phones	432	432	432	1,296
CrossCare	400	400	400	1,200
Pension	975	1,000	1,031	3,006
National insurance	3,366	3,500	3,621	10,487
TOTAL:	43,149	44,228	45,255	132,632

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended: 31	Month: December	Year: 2015
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Income received from:	£
Voluntary income	1,680,052
Activities for generating funds	199,886
Investment income	7,342
Income from charitable activities	139,968
Other sources	
Total Income:	2,027,248

Expenditure:	£
Charitable activities	751,467
Governance costs	59,697
Cost of generating funds	827,319
Other	
Total Expenditure:	1,638,483
Net (deficit)/surplus:	388,765
Other Recognised Gains/(Losses):	(2,224)
Net Movement in Funds:	386,541

Asset position at year end	£
Fixed assets	1,872,464
Investments	39,556
Net current assets	1,590,689
Long-term liabilities	(238,000)
*Total Assets (A):	3,264,709

Reserves at year end	£
Endowment funds	969,467
Restricted funds	39,556
Unrestricted funds	1,042,046
*Total Reserves (B):	3,264,709

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?

1 - 10%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	7,466	10,424	10,883
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	121,181	124,334	124,335

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Desmond Foundation	0	250,000	0
Alan Howard Foundation	100,000	0	0
Law Family Charitable Trust (£150k three-year grant)	0	0	50,000
Javon Charitable Trust	0	0	50,000
BBC Children in Need	0	31,856	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Anthony Hayman**

Role within **Head of Major Giving**
Organisation:

Total project costs

Expenditure	Year 1	Year 2	Year 3
Salary – Music therapist (MT)	£16,950	£17,459	£17,983
Salary – Drama and Movement Therapist(DT)	£26,250	£27,038	£27,849
Training	£1,642	£1,642	£1,642
Clinical supervision	£1,800	£1,800	£1,800
Travel and Subsistence (MT)	£1,862	£1,862	£1,862
Travel and Subsistence (DT)	£3,104	£3,104	£3,104
DBS Checks	£110	£0	£0
Musical instruments / small equipment	£1,000	£1,000	£1,000
Uniforms	£192	£192	£192
Phones (MT)	£259	£259	£259
Phones (DT)	£432	£432	£432
CrossCare (database)	£800	£800	£800
Pension (MT)- 3%	£509	£524	£539
Pension (DT) – 3%	£788	£811	£835
National insurance (MT)	£1,220	£1,290	£1,362
National insurance (DT)	£2,503	£2,612	£2,724
Total per annum	£59,421	£60,825	£62,383
Total across 3 years	£182,629		

Amount applied for (all of MT costs + two days a week of DT's costs)

Expenditure	Year 1	Year 2	Year 3
Salary – Music therapist (MT)	£16,950	£17,459	£17,983
Salary – Drama and Movement Therapist(DT)	£10,500	£10,815	£11,140
Training	£1,642	£1,642	£1,642
Clinical supervision	£1,800	£1,800	£1,800
Travel and Subsistence (MT)	£1,862	£1,862	£1,862
Travel and Subsistence (DT)	£1,242	£1,242	£1,242
DBS Checks	£110	£0	£0
Musical instruments / small equipment	£1,000	£1,000	£1,000
Uniforms	£192	£192	£192
Phones (MT)	£259	£259	£259
Phones (DT)	£173	£173	£173
CrossCare (database)	£800	£800	£800
Pension (MT)- 3%	£509	£524	£539
Pension (DT) – 3%	£315	£324	£334
National insurance (MT)	£1,220	£1,290	£1,362
National insurance (DT)	£1,001	£1,045	£1,090
Total per annum	£39,575	£40,517	£41,418
Grand total across 3 years	£121,510		

The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Play, Adventure and Community Enrichment (PACE)	
If your organisation is part of a larger organisation, what is its name? N/a	
In which London Borough is your organisation based? Camden	
Contact person: Mr Henry Purkis	Position: Strategic Manager
Website: http://paceforall.com/	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1149185
When was your organisation established? 01/01/2011	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London More Inclusive		
Which of the programme outcome(s) does your application aim to achieve? Disabled people actively taking part in the arts or sport Disabled people reporting increased well-being as a result of taking part in the arts or sport		
Please describe the purpose of your funding request in one sentence. Disabled children aged 7 -- 14 will develop, participate and help run a unique arts program developing artistic talents boosting self-expression, well-being, skills and independence.		
When will the funding be required? 01/09/2016		
How much funding are you requesting?		
Year 1: £31,366	Year 2: £31,530	Year 3: £33,775
Total: £96,672		

Aims of your organisation:

PACE is a user-led, grass-roots charity founded in 2011 by a group of parents of disabled children and play work professionals in Camden.

We aim to: create responsive local services that improve the health and happiness of children and their families; re-invent and improve the environment and practice of play work; develop relationships between parents/professionals and improve the way children, young people and adults perceive difference.

The views of disabled children, and their families, are at the centre of all we do: we actively seek their advice and guidance to shape our services. We are committed to actively involving disabled children and their families in the planning, management and running of all of our services. Our board members and staff team include parents of disabled children and all of our activities are not only user-led but normally also user-developed.

We enjoy strong links within the local community and employ a highly experienced, expert staff team.

Main activities of your organisation:

We work closely with children in planning and delivering our activities.

Our current services include: inclusive after school clubs and holiday play schemes in two locations, all open to children with and without disabilities; overnight 'short breaks' provision for children with complex disabilities who meet specific eligibility criteria (based on a narrowly prescriptive medical assessment); mentoring services for children excluded or at risk of exclusion from school, including disabled children; affordable early years childcare in one location.

Our users aged two to 18 have differing needs and hail from a range of socio-economic/cultural backgrounds: this diversity enriches friendship and play. 10% of our users have moderate to severe disabilities (including Autistic Spectrum Disorder, Down's Syndrome, profound to moderate multiple Learning Difficulties, Cerebral Palsy, Global Developmental Delay, Limited mobility/fine motor skills, sensory impairments and speech language and communication difficulties to name a few.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
6	60	7	2

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	Licence to occupy to Aug 2019

Summary of grant request

Arts provision for disabled children in Camden is extremely limited: just two heavily oversubscribed organisations run music and dance classes for this group, and there are no arts activities such as film, fashion design, batik or woodcarving available. PACE's consultations with beneficiaries and their parents show this is a major gap: for example, discussions with short breaks playworkers in July 2015 showed that disabled children consistently request arts activities. Art has proven benefits for child development (eg, building motor and cognitive skills): in Camden, disabled children are missing out on such opportunities.

To fill this gap, we will run a unique programme, Artist in Training, for 150 disabled 7-14-year-olds over three years, including 30 Saturday workshops to refine and hone users' skills in self-selected media and 150 Artist in Training sessions to refine and hone their skills after-school. Participants will also curate and manage an annual project exhibition, inviting families, other PACE users and the wider community to attend a locally accessible event showcasing the fruits of their labour.

This user-led programme will be delivered by highly skilled support workers, backed by freelance artists. Initial assessments will determine the support needed for each child (ie, 1:1, 1:2 or 1:4 ratios). PACE staff will ensure active, safe and full participation, supporting users to get the most from the activities on offer.

The project will enable disabled users to experience a range of arts activities, boosting their self-confidence, self-expression, motor skills, activity rates and physical health.

Involvement will improve participants' social skills and reduce their isolation, helping them to make friends. Users will be actively involved in developing and leading the project activities, planning and delivery, and will be encouraged to voice their opinions and take an active part in decision-making. Curating and managing the yearly exhibitions will encourage beneficiaries' independent thought, personal management and skills (eg, handling money, communicating with peers and teamwork). The programme will boost users' status in the community by demonstrating what disabled young people are capable of, opening up fresh horizons, promoting self-expression and changing public perceptions.

Disabled children are at the heart of PACE's work. Our unrivalled track record of ensuring their views are taken seriously and the strong local networks we have developed will ensure the project's success. It aims to empower disabled children to make choices and fully participate as active, visible and valued members of society. They will have access to arts activities that are currently denied them and will play an active role in their development and delivery. The programme will enable disabled people to better participate in society by sharing their viewpoint, teaching them invaluable life skills and changing community attitudes towards disability.

This project is based on extensive consultation with more than 100 disabled children. Each session will include a children's meeting to discuss activities and suggest improvements. Participants will be encouraged to lead activities as 'Creative Mentors' sharing skills they have learned and welcoming newcomers. A bi-monthly user forum will influence project development and PACE's strategic direction.

We welcome people from all backgrounds and value diversity: 54% of volunteers are BME, the majority of trustees are female, and 9% of staff have disabled loved ones. We offer flexi-hours and childcare incentives. Our services are inclusive and we actively discourage stereotyping. Volunteers are highly valued, given extensive support and guidance and encouraged to participate in all staff social events. We strive to minimise waste and our board is finalising a green policy.

We will evaluate the three-year programme, developing annual recommendations to support our learning, plus an end-of-project report to inform longer-term funding/exit strategy.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?

As a relatively new organisation, we do not yet hold any Quality Marks. However in less than five years we already have a strong track record due to our responsiveness to local needs, the high quality of our services and close working relationships with key local partners. We are committed to working towards the NCVO PQASSO quality mark at the moment. We are also exploring the London Youth Quality Mark Award which we are looking to implement in 2017.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Artist in Training Workshops (10 Saturdays per year 12pm -- 5pm) at our Fairfield Centre. Each session will focus on a particular medium, user-requested activities include: Film, photography and Photoshop, fashion design, painting on glass/canvas, Batik, pottery, carpentry/wood-carving, giant sculpture, mosaics, screen-printing, casting/moulding and living sculptures.

Artist in Training sessions (50 sessions per year 3.30-6.30) at Fairfield Centre. Users can continue to hone their skills in their selected medium (from the Saturday workshop) for up to 5 weeks per theme.

Bi-monthly user forum facilitated by staff (6 times a year following Saturday sessions). A facilitated meeting enabling users to self-select activities and co-design the delivery of the project with staff.

15 Creative Mentors - young volunteers who will be supported by staff to help facilitate sessions. Duties include helping set up activities, supporting younger users to participate, attending staff meetings to help plan sessions. All Creative Mentors receive support and supervision from a dedicated staff member.

Annual Artist in Training Exhibition designed and curated by users via user forum. Free community event, users decide on theme/message/display their chosen work channeling this view point to local people. Exhibition to take place at a suitable local gallery/exhibition space, chosen by users at the end of each year.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Disabled children will experience a range of new arts activities, including arts which stimulate the senses which have added therapeutic benefits.

Therapeutic benefits include meeting sensory needs (tactility of clay modelling, casting), facilitating relaxation and reducing stress, helping self-expression (particularly for children who are non-verbal or have difficulties communicating).

Disabled children will participate in a range of artistic mediums.

Some activities (eg pottery, painting, use of IT for film/photography) will improve fine motor skills, others (eg carpentry and giant sculpture) will improve gross motor skills, increase activity rates and boost physical health.

Disabled children will develop social communication skills and new outlets for expressing emotions, improving confidence and self-esteem.

Participating in engaging and relaxing activities will facilitate improved communication and social skills, with completed artwork and increased interaction boosting users' confidence and self-esteem.

Disabled children will have improved emotional health through reduced isolation and making new friends.

Participating in new, exhilarating activities together will reduce isolation, help children socialise and form meaningful positive relationships with their peers which can be sustained and encouraged between project activities and into the future.

Disabled children will have increased experience of decision making through developing and leading arts activities and being actively involved in project planning and delivery.

Users will learn to be assertive about their ideas and preferences, with positive repercussions in all aspects of their lives over the short and longer term.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

If the project is successful and popular we may aim to seek funding for a continuation project from charitable trusts and foundations, or explore other routes of raising funds (eg, getting sponsorship and donations from businesses/individuals). We will firstly evaluate the impact of the project to develop an according exit strategy in concert with our users and partners.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

150

In which Greater London borough(s) or areas of London will your beneficiaries live?

Camden (100%)

What age group(s) will benefit?

0-15

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

71-80%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Saturday Artist in Training Workshops (staffing)	8,108	8,270	8,435	24,813
Art Afterschool Artist in Training Sessions (staffing)	5,159	5,263	5,368	15,790
Management Time (Workshops and sessions)	11,410	11,638	11,871	34,918
Transport (workshops and sessions)	960	979	999	2,938
Materials and Resources	3,850	3,927	4,006	11,783
Artist Fees	3,000	3,060	3,121	9,181
Exhibition Fees	1,000	1,020	1,040	3,060
Consultant costs for independent evaluator	2,880	2,400	4,320	9,600
Overheads including rent contribution and utilities contribution	5,455	5,483	5,874	16,812
TOTAL:	41,822	42,040	45,034	128,895

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Personal contributions from users	7,025	7,025	7,025	21,075
PACE reserves contribution	430	1,485	4,233	6,149
TOTAL:	7,455	8,510	11,258	27,224

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Boshier Hinton	3,000	2,000	0	5,000
TOTAL:	3,000	2,000	0	5,000

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Saturday Artist in Training Workshops (staffing)	6,081	6,202	6,326	18,610
Art Afterschool Artist in Training Sessions (staffing)	3,870	3,947	4,026	11,843
Management Time (Workshops and sessions)	8,557	8,728	8,903	26,188
Transport (workshops and sessions)	720	734	749	2,203
Materials and Resources	2,888	2,945	3,004	8,837
Artist Fees	2,250	2,295	2,341	6,886
Exhibition Fees	750	765	780	2,295
Consultant costs for independent evaluator	2,160	1,800	3,240	7,200
Overheads including rent contribution and utilities contribution	4,091	4,113	4,405	12,609
TOTAL:	31,366	31,530	33,775	96,672

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: August	Year: 2015
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Income received from:	£
Voluntary income	0
Activities for generating funds	0
Investment income	0
Income from charitable activities	860,152
Other sources	0
Total Income:	860,152

Expenditure:	£
Charitable activities	702,443
Governance costs	2,973
Cost of generating funds	0
Other	0
Total Expenditure:	705,416
Net (deficit)/surplus:	154,736
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	154,736

Asset position at year end	£
Fixed assets	0
Investments	0
Net current assets	394,381
Long-term liabilities	0
*Total Assets (A):	394,381

Reserves at year end	£
Restricted funds	5,834
Endowment Funds	0
Unrestricted funds	388,547
*Total Reserves (B):	394,381

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 51-60%
--

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: N/A

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	361,489	467,279	516,621
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Awards for All	0	0	9,997
The Mercers' Company	0	0	15,000
The Sobell Foundation	0	0	5,000
The Goldsmith's Company	0	0	3,000
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Henry Purkis**

Role within **Strategic Manager**
Organisation:

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The City Bridge Trust
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About your organisation

Name of your organisation: South London Fine Art Gallery and Library	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Southwark	
Contact person: Ms Georgina Davey	Position: Head of Development
Website: http://www.southlondongallery.org	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 312160
When was your organisation established? 25/05/1891	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London More Inclusive
Which of the programme outcome(s) does your application aim to achieve? Community buildings that are more accessible and as a result Disabled people actively taking part in the arts or sport
Please describe the purpose of your funding request in one sentence. This request is for funding towards the SLG's expansion into the former Peckham Road Fire Station, specifically improvements to ensure the venue becomes fully accessible.
When will the funding be required? 01/11/2017
How much funding are you requesting? Year 1: £100,000 Year 2: £0 Year 3: £0 Total: £100,000

Aims of your organisation:

The South London Gallery (SLG) was founded by Victorian philanthropists in the 1890s as a free public gallery and library for "the working people of south London". Today, the SLG's aim is to build diverse and dedicated audiences for contemporary visual arts through exhibitions, events and residencies alongside an extensive programme of education and outreach programmes. The SLG introduces audiences to contemporary artists from across the world, from major international figures to younger emerging talent, with an emphasis on those who have rarely or never had a solo show in a London institution.

Providing opportunities for learning and participation is at the heart of the SLG's purpose, being responsive to the gallery's location where it neighbours Sceaux Gardens estate and is within a 1-mile radius of 61 schools. The SLG aims to be internationally recognised for excellence and innovation and for enhancing the quality of life in an area of London with above average levels of social and economic deprivation.

Main activities of your organisation:

Welcoming 130,000 visitors and 8,000 education participants annually, the SLG offers an engaging and distinctive programme of activities in the setting of its Victorian gallery and contemporary extension.

The artistic programme brings together exhibitions by British and international mid-career and established artists; regular film and performance events; artist and curator residencies; artist talks and panel discussions; and off-site artist commissions and projects.

An interlinked participation programme includes a young people's forum; the website www.recreativeuk.com for 16-25 year-olds; weekly drop-in family activities; workshops with Southwark colleges and schools; an after-school club for looked after children in partnership with Southwark Social Services; extensive play activities for children living across four local housing estates; daily exhibition tours; training and employment schemes for local young people on SLG education projects; workshops with community groups and local arts networks; and a disability arts project with Oasis Children's Venture and Battersea Arts Centre. All education activities are free of charge to participants as are all exhibitions.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
11	39	11	0

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Owned	

Summary of grant request

This proposal is towards disabled access provision for the South London Gallery's expansion into the Grade II former Peckham Road Fire Station. Only 100m from the gallery, an anonymous philanthropist has donated the building to expand our work with contemporary artists, locally and internationally. Opening 2018, the restored Fire Station will be an innovative contemporary art centre, doubling our floor space and reaching 260,000 visitors annually (85% London based). Generating a major impact locally, London-wide and internationally, the project will attract diverse arts audiences through inspiring cultural programmes which complements those at the gallery's main site.

The private donor made the unanticipated gift in recognition of our 2010 capital expansion (supported by City Bridge Trust) which has transformed the SLG yet the building is now at capacity, with nowhere to expand. Pressure on space means demand from schools, community groups and arts partners cannot be met; many events are fully-booked with over-crowding at weekends. Accepting the gift was after serious analysis that the Fire Station would meet this demand and ensure the gallery's future sustainability.

The building is London's earliest surviving purpose built fire station (operating 1867-1925) and heralded the 1866 formation of London's Metropolitan Fire Brigade. It is, however, derelict and on the At Risk Register.

We will retain the Fire Station's historic features whilst converting it into an accessible, inspiring and energy-efficient setting for diverse audiences to engage with contemporary art through exhibitions, events and residencies which complement the programme at the SLG's main site. An archive will explore the Fire Station's history and SLG's 120 years of exhibitions, fully accessible for the first time. Spaces for community use and learning will benefit local, national and international visitors, including schools and community groups building on our disability arts programme with Oasis Children's Venture and Battersea Arts Centre. A traineeship scheme will target young people under-presented within the arts.

During this development phase, we are working with 6a architects, conservation, access, environmental, community and other experts to refine project plans (currently at RIBA Stage 2), submit planning applications and fundraise. By June, designs will be at RIBA Stage 3. Construction will commence November 2016 for completion April 2018 and opening June 2018.

The £229,510 access improvements are within the £4m project budget of which the Heritage Lottery Fund has pledged £1.5m on condition that £2m match-funds are raised before construction commences, November 2016. £1.305m is already secured and a £100k grant would therefore provide a significant contribution towards the £2m target.

The SLG's £1.9m 2010 expansion demonstrates our capacity for delivering award-winning capital projects on time and budget. Led by Margot Heller, our international reputation for contemporary arts combined with long-running programmes with diverse audiences across Southwark, means we are the right organisation to restore the Fire Station for public benefit.

Outcomes and Best Practice:

- Converting a derelict heritage landmark into an accessible, welcoming cultural centre.
- Increasing participation in SLG activities amongst new and existing disabled audiences through accessible facilities and expanded programmes. Evidenced by increased well-being, regularity of visits.
- More disabled artists participating in SLG residencies and exhibitions.
- More jobs, traineeships and volunteers generating more opportunities for disabled people to be involved in running the SLG.
- Involving disabled people from the start (the architects' selection panel included a disabled artist; disabled groups are involved in the community consultation).
- Attracting diverse arts audiences: traineeships for young Londoners from disadvantaged backgrounds; building on existing projects with Pelican Estate which neighbours the Fire

Station; expanding outreach activities for Southwark residents.

- Introducing an Archive Volunteer programme for 20 annual placements.
- Ensuring environmental best practice: lowering the building's carbon footprint, maximising energy efficiency.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

The SLG is a London Living Wage Employer and uses the Arts Council England quality assurance framework for self-evaluation.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Installation of a platform lift (with high visibility signage) across all four floors and widening of existing staircase to convert the inaccessible, derelict Fire Station into a public venue to be enjoyed by everyone.

Fitting out the Fire Station with specialist equipment to include an induction loop, power assisted doors with push pad door controls, xenon beacons (flashing light fire alarms for deaf building users), grab rails and level taps.

Provision of three accessible WC facilities including assistance alarms.

Adapting the existing building frontage to retain its heritage features whilst ensuring there is a level pathway with even slip-resistant surface, push pad entry into main building, high visibility signage and lighting to welcome all visitors and passer-by.

Provision of a fully accessible artist studio on the fourth floor so that artists with access needs can work independently during residencies.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

More disabled artists participate in exhibitions, events and residencies at the Fire Station and main SLG site, helping the arts sector become more representative of the population and the SLG making a positive contribution to making the UK's arts sector become more diverse.

Disabled people are involved in the SLG's administration, organisation and programme delivery with more people with disabilities taking on permanent, temporary, casual and freelance contracts. This will support career development for people with disabilities, the SLG's workforce being more representative of the population and a more diverse arts sector.

More people with disabilities benefit from the expanded programme of art exhibitions, events and activities provided by the SLG at the former Fire Station. This will lead to both intrinsic and instrumental impacts on the lives of disabled participants who will include both new and existing visitors.

Positive experiences for disabled visitors will encourage repeat visits to the SLG and other cultural venues. This will be as a result of a commitment to inclusiveness across the Fire Station's programme, marketing and facilities and to sustaining the level of the SLG programme which has a focus on disability.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

The grant is for specific capital works over a set period with the overall building work due for completion in April 2018, opening June 2018. The impact of the access improvements will continue beyond the funding period, ensuring the former Peckham Road Fire Station is a fully accessible venue for all staff, visitors, artists and participants.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

221,000

In which Greater London borough(s) or areas of London will your beneficiaries live?

Southwark (52%)

London-wide (48%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Installation of platform lift and associated signage	91,500	0	0	0
New wider staircase with balustrade	42,000	0	0	0
Improvements to approach and entrance (slip resistant approach suitable for wheelchair users; power assisted doors; signage; lighting; induction loop)	29,000	0	0	0
Slip resistant floor	12,000	0	0	0
Fire Safety - Xenon beacons (flashing light alarms) for benefit of deaf building users	6,000	0	0	0
Accessible kitchen fittings	2,000	0	0	0
Assistance alarms for accessible toilets	5,000	0	0	0
Accessible fittings for accessible toilets and bathroom	7,000	0	0	0
Irrecoverable VAT	35,101	0	0	0
TOTAL:	229,510	0	0	0

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Contribution from the Mayor's London Regeneration Fund (£600k grant total)	129,510	0	0	129,510
	0	0	0	0
TOTAL:	129,510	0	0	129,510

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Applications to the Wolfson, Foyle, Charles Hayward Foundations are in progress for the overall £4m campaign but not focused on access elements only	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Installation of Platform Lift	90,000	0	0	90,000
Contribution towards Accessible WC Facilities	5,000	0	0	5,000
Contribution towards Power Assisted Doors	5,000	0	0	5,000
TOTAL:	100,000	0	0	10,000

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	1,057,165
Activities for generating funds	58,894
Investment income	0
Income from charitable activities	228,047
Other sources	0
Total Income:	1,344,106

Expenditure:	£
Charitable activities	1,317,830
Governance costs	35,436
Cost of generating funds	252,723
Other	0
Total Expenditure:	1,605,989
Net (deficit)/surplus:	-261,883
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	-261,883

Asset position at year end	£
Fixed assets	2,213,616
Investments	0
Net current assets	191,873
Long-term liabilities	245,119
*Total Assets (A):	2,160,371

Reserves at year end	£
Restricted funds	1,888,788
Endowment Funds	0
Unrestricted funds	271,583
*Total Reserves (B):	2,160,371

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
41-50%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

N/A

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	110,000	110,000	117,300
London Councils	0	0	0
Health Authorities	0	6,737	16,919
Central Government departments	0	0	0
Other statutory bodies	890,502	880,476	815,518

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
BBC Children in Need	10,212	12,266	12,368
Big Lottery Fund	91,758	99,866	103,208
Nina and Roger Stewart Charitable Trust	15,000	15,000	15,000
The Henry Moore Foundation	4,000	3,000	7,000
Mercers' Company Charity	0	0	12,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Georgina Davey**

Role within **Head of Development**
Organisation:

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The City Bridge Trust
Investing In Londoners:
Application for a grant

About your organisation

Name of your organisation: St Peter's Bethnal Green	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Tower Hamlets	
Contact person: Miss Debbie Pemberton	Position: Appeals Co-ordinator
Website: http://www.stpetersbethnalgreen.org	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1154668
When was your organisation established? 20/11/2013	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London More Inclusive		
Which of the programme outcome(s) does your application aim to achieve? Community buildings that are more accessible and as a result		
Please describe the purpose of your funding request in one sentence. Inclusive access for the community to enjoy the worship space, employment & training programme, whole person nursing provision and other activities in a historic building.		
When will the funding be required? 01/08/2016		
How much funding are you requesting?		
Year 1: £100,000	Year 2: £0	Year 3: £0
Total: £100,000		

Aims of your organisation:

St Peter's Bethnal Green is a Church of England parish church, established in 1841. The church serves to meet the spiritual, social and cultural needs of all those living and working in our parish.

We exist not just for ourselves but for the common good. Our aim in our external work is to enable human flourishing. Specifically we focus on the areas of employment, health and creativity. We work with a very wide range of people and value diversity. We believe in the re-emergence of this important local institution as part of the growth of civil society in this wonderful part of London.

The City of London Corporation is the sole Patron for St Peter's and supportive of our work in Tower Hamlets. The City of London recently made a video about us:
<https://www.youtube.com/watch?v=qwTqXDqEu2Y>

Main activities of your organisation:

SPEAR is a highly interactive and award winning coaching programme equipping disadvantaged young people (ages 16-24) from Tower Hamlets and Hackney to get into employment or training. The course takes place on site, Monday to Friday and lasts 6 weeks. Once completed, each young person receives 1 year of career coaching to help find employment or settle into new jobs/training.

Our Parish Nurse provides whole person healthcare and wellbeing to local residents e.g. encouraging healthy life choices, providing general health advice and education, support during a medical crisis and signposting local services

Active member of London Citizens, a broad-based community organising group that is responsible for initiatives such as the Living Wage, City Safe Haven and Just Money.

Zander Court Gardening Club (local residents club) produce beautiful plants and vegetables all year round

St Peter's Estate Tenants and Residents Association meetings

Community Payback

Collection centre for Tower Hamlets Foodbank

All the above services are free.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
1	4	12	104

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Owned	

Summary of grant request

The need for the project

St Peter's provides employment & training for local young people from Tower Hamlets and neighbouring borough of Hackney, parish nursing and other services for local people. To be more inclusive and welcoming to the community requires addressing:

No ramp to provide access for wheelchairs, elderly, vulnerable people with mobility issues and parents with prams. The current removable ramp is cumbersome, requiring two people to put it in place and assist wheelchair user into the building.

No hearing loop on site

Only one single cold toilet located at the far end of the building and inaccessible to wheelchair users

The floor level varies and creating multiple trip hazards and access problems regularly experienced by wheelchair users, young children and the elderly.

The heating system is nearly 25 years old, very energy inefficient and unable to provide the necessary warmth. It is so cold elderly members wear blankets in the Winter months.

Thanks to an access audit grant provided by the City Bridge Trust, advice from CAE, architect and quantity surveyor and also consultation with local people has informed the redevelopment plans.

What will your project aim to achieve?

The wider project is to create a flexible worship space that can be used for the following activities:

Employment Centre - new training facilities for Spear, the employment and training programme for local young people

Enterprise Hub - co-working spaces for digital start-ups and entrepreneurs, providing opportunities for young people via Spear to receive mentoring, work experience and employment opportunities.

IT workshops for older people focusing on technology e.g. social media

Groups for Mums, Dads and toddlers, building on the DIY infant healthcare to be launched by the parish nurse in May.

An accessible, inclusive environment means all people whether registered disabled, elderly or parents with small children and prams can enjoy the facilities.

Why are we the right organisation to deliver the work?

Before 2010, St Peter's was a building without purpose, managed by a small group of elderly members concerned it would close after they died. When a team joined and restarted the size of the congregation grew from 20 to over 140 people today, delivering primarily through nursing and employment services.

The redevelopment has involved local residents, Tower Hamlets Council, businesses and congregation from an early stage. A direct result of this was the set-up of Spear after listening to local voices about youth unemployment.

How your project will meet the Trust's programme outcome under which you are applying?
The building will change from inaccessible to one that caters for every person.

How your project meet the Trust's 'Principles of Good Practice'

The work to improve St Peter's started 2 years ago with much consultation with local residents, businesses and members of the congregation. This included people with disabilities.

Tower Hamlets is an ethnically rich and diverse area and we're proud to be a part of it. We have warm links with the local school, residents' association and businesses. 34% of residents in St Peter's Ward are of Bangladeshi origin, 7.7% of residents have a long-term health problem or disability limiting their day-to-day activity a lot.

We provide an induction, training and support for all volunteers. The age range is wide from teenagers to grandparents e.g. running the pop up café, community celebrations such as the Harvest festival - better known locally as the 'Eastend Knees Up'.

We use energy efficient light bulbs, ensuring church members bring their own mugs to avoid using polystyrene cups and use of recycling bins. A massive step forward would be the replacement of the 25 year old heating system.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

None.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Accessible entrance and exit: disabled ramp, power-assisted doors, ergonomic handrails

Hearing loop across the site

Disabled unisex WC

Levelled flooring

Heated energy efficient environment

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

All people are welcomed and can participate in activities thanks to the inclusive environment

St Peter's knows its neighbours even better ('everyone knows each other's names') and forges stronger community bonds with a diverse range of people.

It is safe for people young and old to travel across the ground floor with fear of tripping over or getting stuck on the uneven flooring

Thanks to the flexible space, the parish nurse can meet with families and individuals that are e.g. hard of hearing or with mobility issues

New activities and services are a direct result from regular conversations with local people about need.

'It's Us and not them and us'

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

As the funding request is for accessibility/ capital works, maintenance will be part of existing day-to-day management of the building.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

600

In which Greater London borough(s) or areas of London will your beneficiaries live?

Tower Hamlets (70%)

Hackney (20%)

London-wide (10%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Preparatory works to the church interior	17,100	0	0	0
New Gallery, reception area, tea kitchen and disabled WC	20,630	0	0	0
Nave, Chancel, Organ and Vestry	84,822	0	0	0
Internal stud partitions, skirtings and fascia to edge of gallery	20,898	0	0	0
Doors -- entrance, welcome area, disabled WC, sliding folding screen	21,220	0	0	0
Lobbies, WC lobby, WC and activity room	10,250	0	0	0
Mains distribution, lighting installation and controls	215,000	0	0	0
Preliminaries -- supervision, site remedial works etc.	76,880	0	0	0
Mechanical services installations and bwic	233,760	0	0	0
TOTAL:	700,560	0	0	0

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
St Peter's members	50,000	0	0	0
HLF (2016 drawdown, design phase)	119,310	0	0	0
St Peter's fundraising, budget contribution and other	135,623	0	0	0
Allchurches Trust Provisional Offer	50,000	0	0	0
TOTAL:	490,556	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Beatrice Laing Trust	0	0	0	0
Berndard Sunely Charitable Foundation	0	0	0	0
Fishongers' Company	0	0	0	0
Holback Charitable Trust	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Preparatory work to the building interior	17,100	0	0	0
Disability ramp	9,900	0	0	0
Kitchen	7,000	0	0	0
Disabled WC	17,220	0	0	0

New entrance with power-assisted doors and ergonomic handrails	16,800	0	0	0
Hearing loop	5,000	0	0	0
Repainting of gate	100	0	0	0
Chairs with armrests	1,000	0	0	0
Heating system	90,000	0	0	0
TOTAL:	164,120	0	0	0

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: December	Year: 2015
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Income received from:	£
Voluntary income	269,069
Activities for generating funds	75,314
Investment income	0
Income from charitable activities	306
Other sources	0
Total Income:	344,690

Expenditure:	£
Charitable activities	222,319
Governance costs	1,980
Cost of generating funds	20,613
Other	116,776
Total Expenditure:	361,689
Net (deficit)/surplus:	-16,999
Other Recognised Gains/(Losses):	
Net Movement in Funds:	-16,999

Asset position at year end	£
Fixed assets	971,201
Investments	0
Net current assets	59,007
Long-term liabilities	0
*Total Assets (A):	1,030,208

Reserves at year end	£
Restricted funds	983,490
Endowment Funds	0
Unrestricted funds	46,718
*Total Reserves (B):	1,030,208

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.			
	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.				
Name of Funder		2012 £	2013 £	2014 £
Henry Fawcett	0	0		20,000
Bishop of London Mission Fund	15,000	15,000		0
Youth Project	10,560	0		0
Archbishops Council	0	10,000		0
Mercers' Company	0	0		4,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **David Butler**

Role within **Treasurer**
Organisation:

Appendix A

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Preparatory works to the church interior	17,100	0	0	0
New Gallery, reception area, tea kitchen and disabled WC	20,630	0	0	0
Nave, Chancel, Organ and Vestry	84,822	0	0	0
Internal stud partitions, skirtings and fascia to edge of gallery	20,898	0	0	0
Doors -- entrance, welcome area, disabled WC, sliding folding screen	21,220	0	0	0
Lobbies, WC lobby, WC and activity room	10,250	0	0	0
Mains distribution, lighting installation and controls	215,000	0	0	0
Preliminaries -- supervision, site remedial works etc.	76,880	0	0	0
Mechanical services installations and bwic	233,760	0	0	0

TOTAL:	700,560	0	0	0
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
St Peter's members	50,000	0	0	0
HLF (2016 drawdown, design phase)	119,310	0	0	0
St Peter's fundraising, budget contribution and other	135,623	0	0	0
Allchurches Trust Provisional Offer	50,000	0	0	0

TOTAL:	490,556	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Beatrice Laing Trust	0	0	0	0
Berndard Sunely Charitable Foundation	0	0	0	0
Fishongers' Company	0	0	0	0
Holback Charitable Trust	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Preparatory work to the building interior	23,000	0	0	0
Disability ramp	9,900	0	0	0
Disabled WC	17,220	0	0	0
New entrance with power-assisted doors and	7,500	0	0	0

ergonomic handrails				
Hearing loop	4,000	0	0	0
Architect and Project Management	18,000	0	0	0
Mains Distribution and Lighting Control	8,000			
Contingency	12,000			
TOTAL:	99,620	0	0	0

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The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Age UK Richmond Upon Thames	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Richmond	
Contact person: Ms Sandra Morrison	Position: Chief Officer
Website: http://www.ageukrichmond.org.uk	
Legal status of organisation: First Contact	Charity, Charitable Incorporated Company or company number: 1084211
When was your organisation established? 01/04/1965	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Older Londoners
Which of the programme outcome(s) does your application aim to achieve? Older Londoners aged 75 years and over living more active and healthier lives More people participating in the wider community
Please describe the purpose of your funding request in one sentence. To provide social, cultural and educational activities that encourage healthy lifestyles and reduce isolation for older people aged over 75 years.
When will the funding be required? 01/11/2016
How much funding are you requesting? Year 1: £36,493 Year 2: £37,405 Year 3: £38,340 Total: £112,238

Aims of your organisation:

To work with and for older people in and around the borough of Richmond. To provide services and support at a local level to inspire, enable and support older people to improve their lives.

Our guiding principles are to:

- Promote the rights & needs of older people
- Provide high quality services that appropriately meet the needs of older people
- Research and identify new needs and explore innovative ways of meeting them
- Ensure the needs of older people are included in joint planning with statutory & other voluntary bodies

Objectives:

- Providing accessible services and improved support to greater numbers of older residents in LBRuT
- Engaging with community members to deliver and develop services and activities meeting changing demands and needs
- Influencing local policy with demonstrable evidence from service users
- Continuing to develop the organisation and maximising use of limited resources
- Developing partnerships to achieve improved delivery of services and support

Main activities of your organisation:

Age UK Richmond upon Thames provides services for older people across the Borough. We run social centres, offer information, advice and support, including companionship services, provide health & wellbeing activities, teach new skills, support people coming out of hospital and do practical jobs around the home.

The services we provide can best be described under the following headings:

- Information, Advice & Advocacy Services (Information helpline; advice & representation; help for people in a financial muddle or who are experiencing difficulties with their finances or housing problems; advice & form-filling for welfare benefits)
- Practical Support at Home services (handyperson service, gardening service, housekeeping service, support for people being discharged from hospital i.e. fitting aids & adaptations, IT & new technology)
- Social Centres (preventative healthcare / lifelong learning / social activities)
- Community Services (health & wellbeing activities; new technology sessions; companionship opportunities; outings programme)

We are the only organisation in the borough providing home visits for all of our services.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
10	11	12	150

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	2 years of the licence to go

Summary of grant request

The Annual Report of the Director of Public Health 2016 states that Richmond's population has a higher number of over 75s than in other parts of the UK; 4,500 over 85s; 51% of over-75s live alone - this is the highest in London. The four key unhealthy behaviours that increase risk of disease are: smoking, unhealthy diet, being physically inactive and drinking too much alcohol with excess alcohol intake more prevalent in older people. The report states the 5 key elements for well-being are (1) GIVE, doing something for others (2) CONNECT, spending time with people you trust (3) LEARN, developing yourself by learning something new (4) KEEP ACTIVE, releases feel good chemicals and sense of achievement (5) BE AWARE, being present and mindful. All of these elements have been taken into consideration in the design of this project.

Our Community Services Team (1.8FTEs paid staff working alongside 30 volunteers) will provide a suite of opportunities in a variety of locations across the Borough for people over 75 years with a strong focus on those who are in times of transition e.g. have suffered bereavement, retirement, changes in accommodation, divorcees or are in the lowest income quintile, have poor physical health, live in care homes or sheltered accommodation or provide informal care for a loved one. We will also seek to cater for the LGBT community given the likely growth in the future of this group. This will include (a) outings programme (b) new technology for older people (c) sessions to keep fit, active and to lead healthier lifestyles. These opportunities will be clearly signposted, accessible, inexpensive and meet people's individual needs. These activities will be as demanded by older people themselves through feedback and evaluation of our services over the last 24-month period. Activities such as gadget clinics, tablet workshops, golf, table-tennis, swimming, bowls sessions, walking football, Man with a Pan cookery sessions, circuit training classes, social get-togethers, health walks, nutrition workshops and much more. Activities will be local, community-based, culturally relevant and available if and when an older person needs them. For sustainability purposes we will develop a peer-based support programme that offers an understanding and supportive environment amongst like-minded people. This will help build social networks where confiding relationships can be established. Evidence gathered across the Age UK Network in recent years has shown that peer-based support interventions reduce social and emotional isolation. Peer-based programs have the potential to have a positive effect on many areas of an older person's health and wellbeing including self-esteem and expectations about individual control. Peer-based programs innately recognise the unique skills and ability of people to provide a constructive role in the solution to their own problems.

OUR PROJECT WILL AIM TO ACHIEVE:

- (1) The people involved in this scheme will be more socially & physically active and more involved in the planning of activities, share the same or similar interests and, as a result, live more active and healthier lives and feel less isolated.
- (2) A reduction of people aged 75 years with depression and more reporting improved wellbeing.

WE ARE THE RIGHT ORGANISATION TO DELIVER THE WORK because we are a well established recognised voluntary sector strategic resource in the borough supporting the interests of older people throughout the borough with a proven track record of delivering high quality services.

WE WILL MEET THE TRUST'S THEME by encouraging and supporting older people over 75 years and above to lead healthy lifestyles and reducing isolation.

WE WILL MEET THE TRUST'S 'PRINCIPLES OF GOOD PRACTICE' through our Equality policy, Confidentiality policy, Health & Safety policy and User Involvement policy.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

ISO 9001:2008; Foundations Handyperson Service Quality Mark; Age UK Organisational Quality Standards; Advice Quality Standard

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

1240 health & wellbeing, social and educational sessions for older people in Richmond upon Thames

930 gadget clinics / IT & new technology sessions for older people in Richmond upon Thames

36 outings to different places of interest for older residents of Richmond upon Thames

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Older people will report feeling more fit and active

Older people will learn a new skill or gain more knowledge about IT and new technology

Older people will report feeling less isolated or lonely

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes. A 3-year Funding Strategy 2015-18 has been developed alongside a 3-year Business Plan. This is reviewed on an ongoing basis by the Chief Officer and Board of Trustees. This enables our organisation to identify and secure new sources of funding as well as keeping pace with current trends in health, social care and within third sector organisations.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

700

In which Greater London borough(s) or areas of London will your beneficiaries live?

Richmond (100%)

What age group(s) will benefit?

65-74

75 and over

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

61-70%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Wages & salaries	43,216	44,296	45,403	132,915
Staff pensions	1,876	1,923	1,971	5,770
Staff training, travel & welfare	1,120	1,148	1,177	3,445
Activity & direct costs	24,000	24,600	25,215	73,815
Excursion costs	11,250	11,531	11,819	34,600
Volunteer costs	300	307	315	922
Premises costs	1,000	1,025	1,051	3,076
Publicity	800	820	840	2,460
Office, equipment & computer costs	3,540	3,628	3,719	10,887
TOTAL:	87,102	89,278	91,510	267,890

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Richmond Council	11,250	0	0	11,250
Hampton Fuel Allotment Charity	15,000	5,000	0	20,000
	0	0	0	0
	0	0	0	0
TOTAL:	26,250	5,000	0	31,250

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Barnes Workhouse fund	5,000	0	0	0
	0	0	0	0
TOTAL:	5,000	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Wages & salaries	5,733	5,876	6,023	17,632
Staff training, travel & welfare	1,120	1,148	1,177	3,445
Activity & direct costs	24,000	24,600	25,215	73,815
Volunteer costs	300	307	315	922
Premises costs	1,000	1,025	1,051	3,076
Office, equipment & computer costs	3,540	3,628	3,719	10,888
Publicity	800	820	840	2,460
	0	0	0	0
	0	0	0	0
TOTAL:	36,493	37,404	38,340	112,238

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	68,280
Activities for generating funds	169,837
Investment income	1,286
Income from charitable activities	1,039,602
Other sources	0
Total Income:	1,279,005

Expenditure:	£
Charitable activities	1,136,973
Governance costs	10,972
Cost of generating funds	131,211
Other	0
Total Expenditure:	1,279,156
Net (deficit)/surplus:	-151
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	-151

Asset position at year end	£
Fixed assets	13,279
Investments	2
Net current assets	347,616
Long-term liabilities	0
*Total Assets (A):	360,897

Reserves at year end	£
Restricted funds	6,000
Endowment Funds	0
Unrestricted funds	354,897
*Total Reserves (B):	360,897

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
51-60%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

N/A

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	519,811	687,764	652,456
London Councils	0	0	0
Health Authorities	20,000	20,000	8,333
Central Government departments	0	0	0
Other statutory bodies	9,900	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Richmond Parish Lands Charity	58,630	64,325	79,415
Hampton Fuel Allotment Charity	50,000	50,000	80,000
Barnes Workhouse Fund	5,150	10,150	0
Garfield Weston Foundation	10,000	0	0
The Porters' Trust	1,000	8,000	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Sandra Morrison**

Role within **Chief Officer**
Organisation:

The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Chinese National Healthy Living Centre	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Westminster	
Contact person: Mr Eddie Chan	Position: Director
Website: http://www.cnhlc.org.uk	
Legal status of organisation: Charitable company	Charity, Charitable Incorporated Company or company number: 1002158
When was your organisation established? 18/11/1987	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Older Londoners
Which of the programme outcome(s) does your application aim to achieve? People living with Alzheimer's and other forms of dementia having a better quality of life Carers aged 65 years and over better able to access support, advice and respite
Please describe the purpose of your funding request in one sentence. To create a 2 year extension to a already successful dementia awareness and support project from January 2017.
When will the funding be required? 01/01/2017
How much funding are you requesting? Year 1: £52,500 Year 2: £50,500 Year 3: £0 Total: £103,000

Aims of your organisation:

The Chinese National Healthy Living Centre was founded in 1987 to promote healthy living and reduce health inequalities experienced by disadvantaged Chinese in the UK. Language difficulties and cultural differences present major obstacles to many Chinese people accessing mainstream health and social care. The CNHLC provides a bridge between the Chinese community and mainstream services, facilitating access to health care and better health outcomes. With funding from the National Lottery between 2000 and 2005, we extended our services to reach isolated and socially excluded individuals of the most geographically dispersed minority group in England. In the last four years, along with projects that directly benefit disadvantaged Chinese communities in the UK, the Centre has also been involved in activities that benefit the general population. For example, the Centre has now become an active campaigner for healthy Chinese cooking in the UK. Both our Traditional Chinese Medicine Clinic and Tai Chi Class are well attended by non-Chinese people.

Main activities of your organisation:

Exercise classes; Out-reach health promotion events; Cancer awareness programme; Advisory & consultancy work; Community research; Multi-lingual helpline; Drop in Advice sessions -- offering advice on health and social care, welfare and employment; An extensive health information library and newsletter; Internet café; Healthy Chinese cooking sessions; 'Walking to Health' programme; Disability and carers support programme; General health advocacy and mental health advocacy; Counselling service in Cantonese and Mandarin; Traditional Chinese Medicine clinics; A Sunday bilingual doctor surgery by NHS doctors
 Hepatitis B screening and vaccination programme -- a joint programme with Chelsea & Westminster NHS Trust (NHS Health & Social Care Awards 2010 London Region Winner and National Finals Runner-up)
 Expert Patient Programme
 Gambling Counselling Service
 Befriending Service
 Community Research
 Dementia Awareness and Support Project

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
2	23	4	15

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	Under negotiation

Summary of grant request

The need for the service comes as a result of increasing number of people having dementia: by 2015, there were some 850,000 people with dementia in the UK; by 2040, this number is expected to double. Dementia now costs the economy £23 billion/year, twice that of cancer and three times that of heart disease. It is predicted that by 2040, the costs are expected to treble (Alzheimer's Society). London has 8 million inhabitants, 124,250 are Chinese, out of whom 7,713 sixty five and above (GLA 2012). This number is set to increase as the 1950-70 arrivals are about to reach retirement age. A study by Social Care Institute for Excellence (2011) shows that the level of awareness by BME about dementia is low. There is an urgent need to raise awareness on dementia among the Chinese community, where stigma has traditionally been attached to the disease, which in turn discourages people from seeking early diagnosis and help.

Aims: so raising awareness and providing support to carers and people affected were main aims of the project set up in 2014, which has the following objectives: (a) to reduce the stigma attached to dementia and promote positive attitudes towards dementia within the Chinese community; (b) to raise awareness on early signs and symptoms of dementia and the benefits of early diagnosis; (c) to provide good-quality information for Chinese people on dementia and care; (c) to develop structured peer support and learning network and, to offer support to carers and the cared in order to improve their quality of life. This is a three-year project and so far we have been running it for 27 months. As shown in our earlier reports, all the promised outcomes and outputs have been successfully achieved and of these, the project's new translation for the term dementia, aimed to counter stigma and all the negativity implied in previously translations, is in our view the most spectacular achievement, in terms of outcome, thus far.

Furthermore, over the past 2 and a half years, thousands of ethnic Chinese Londoners have had their knowledge on dementia enhanced/updated, thanks to the efforts made by the Project's staff and volunteer team (including speakers and trainers from various relevant organizations). Meanwhile, carers from several community centres, as well as the people they care, received support in various forms, e.g., training and home visits - support that mainstream organizations would find it difficult to provide, owing to lack of language skills and ethnic culture-related knowledge. A case in point concerns an elderly man living in south London with early dementia symptoms, whose wife is taking care of his daily life needs. Their grown-up children are living elsewhere though one of them is diagnosed with mental health problems and has to be hospitalized every now and then. As a result the feeling of isolation and helplessness has for a long time troubled the family's mental wellbeing. The befriending visits made by our staff and volunteers have helped improve their quality of life significantly.

Planned outcomes of the Project extension are:

1. raise awareness on early signs and symptoms of dementia for those not covered by the project's previous activities.
2. reduce the stigma attached to dementia amongst new service users.
3. provide service users with good quality information about dementia, related services, care and support.
4. arrange appropriate training for befrienders, carers and family members of people living with dementia.
5. provide support to carers and people living with dementia through befriending visits and advice.
6. adopt baseline evaluation techniques for the project's evaluation, and seek funding source to ensure project sustainability for future periods.

* on file

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Working toward PQASSO level 1.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Raising Awareness: hold 8 workshop/remembrance tea houses each year on dementia at Chinese community centres and activity venues (e.g., early signs of early symptoms, issues of stigma and negativity, living with dementia and caring for people living with dementia). These will be twice monthly at partner organizations' locations across London.

Training: hold 2 training workshops each year for carers, people living with dementia and their family members on how to live with dementia, how to care for people living with dementia, and on information/knowledge about finance management for people living with dementia and roles of whose /family members/representatives.

Carry out up to 20 befriending visits each year: recruiting 5 new volunteers each year to join the existing volunteer team and train them to become Dementia Friends/befrienders. Support people living with dementia and their family members with advice on stress-coping, and on financial implications and money management issues.

Information Building: update information held on dementia with newly collected data from relevant publications and sources. Translate the information into Chinese and edit it to produce leaflet with updated information dementia. Distribute copies of the leaflet to community centres and individual service users across London.

Continue with the existing telephone helpline for enquirers seeking information and help. Refer/signpost enquirers to mainstream services as necessary. Monitor and collect data for evaluation and file an end-of-project report. Critically examine project's achievement and actively seek further resources to sustain and develop the service to meet new needs.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

One thousand or so more people from within the Chinese community will be informed of basic knowledge about dementia: early symptoms, and on how to notice signs of symptoms shown by a relative/friend, where to get diagnosis and to access further support/treatment/care, and what rights/benefits there are for people affected.

Of the 1000 or so workshop participants, those diagnosed with the disease will know how to get help with their income/finance (entitlement of relevant benefits, Last power of Attorney etc.). As a result they and their family can stay stress-free and have their quality of life improved than otherwise.

More Chinese people will become Dementia Friends. After the training these new Dementia Friends will know how to respond to situations where they see someone living with dementia and offer help as necessary (e.g., helping someone wandering in the streets). Fewer people use the Chinese term which stigmatizes dementia.

Befriending visits free the people visited from loneliness and loneliness resulted from dementia. They will feel happy and cared. Their family members will be able to get some break and their carers some actual and emotional support. Such visits help improve quality of life in some way for everyone involved.

Evaluation undertaken by the project will help improve service efficiency. As the need for advice, care and support are expected to continue, an efficient service will help the project to secure further funding to sustain the service, and thus benefit future users needing help resulted from dementia and Alzheimer's disease.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

During this 2 years of extension we will collect and collate enough evidence to prove the effectiveness of this project for enhancing the awareness and support Chinese living with dementia. We will seek mainstream commissioning funding or concurrent funding from a large charitable trust eg the Big Lottery, Alzheimer's Society to continue this important service for the community.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year? 1,500
In which Greater London borough(s) or areas of London will your beneficiaries live? London-wide (100%)
What age group(s) will benefit? 25-44 45-64 65-74 75 and over
What gender will beneficiaries be? All
What will the ethnic grouping(s) of the beneficiaries be? Asian/ Asian British (including Indian; Pakistani; Bangladeshi; Chinese; Any other Asian background)
If Other ethnic group, please give details:
What proportion of the beneficiaries will be disabled people? 11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Co-ordinator salary, NI and pension	29,000	30,000	0	0
Staff & volunteers' travel & expenses	1,500	1,500	0	0
Office space & support	4,000	4,000	0	0
Teahouse & workshops	2,500	2,500	0	0
Education booklets	3,000	0	0	0
Evaluation	3,500	3,500	0	0
Other project activities eg befriending	1,000	1,000	0	0
Training for staff and volunteers	2,500	2,500	0	0
Project management	5,500	5,500	0	0

TOTAL:	52,500	50,500	0	0
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
0	0	0	0	

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
0	0	0	0	
0	0	0	0	
0	0	0	0	
0	0	0	0	

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Co-ordinator salary, NI and pension	29,000	30,000	0	0
Staff & volunteers' travel & expenses	1,500	1,500	0	0
Office space & support	4,000	4,000	0	0
Teahouse & workshops	2,500	2,500	0	0
Education booklets	3,000	0	0	0
Evaluation	3,500	3,500	0	0
Other project activities eg befriending	1,000	1,000	0	0
Training for staff and volunteers	2,500	2,500	0	0
Project management	5,500	5,500	0	0

TOTAL:	52,500	50,500	0	0
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	12,943
Activities for generating funds	0
Investment income	522
Income from charitable activities	19,298
Other sources	180,624
Total Income:	213,387

Expenditure:	£
Charitable activities	182,246
Governance costs	30,751
Cost of generating funds	0
Other	0
Total Expenditure:	212,997
Net (deficit)/surplus:	391
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	0

Asset position at year end	£
Fixed assets	3,019
Investments	0
Net current assets	213,887
Long-term liabilities	0
*Total Assets (A):	216,906

Reserves at year end	£
Restricted funds	0
Endowment Funds	171,829
Unrestricted funds	45,077 216,906
*Total Reserves (B):	216,906

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 61-70%
--

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: None
--

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	50,000	49,890	50,000
London Councils	0	0	0
Health Authorities	31,952	55,393	21,020
Central Government departments	0	25,000	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Eddie Chan**

Role within **Director**
Organisation:

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The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Cardinal Hume Centre	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Westminster	
Contact person: Mrs Helen Forde	Position: Trust Officer
Website: http://www.cardinalhumecentre.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1090836
When was your organisation established? 17/10/1986	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Reducing Poverty
Which of the programme outcome(s) does your application aim to achieve? More Londoners with improved economic circumstances More people accessing debt and legal services
Please describe the purpose of your funding request in one sentence. Prevent homelessness and improve access to financial support for those unable to resolve issues idependently
When will the funding be required? 01/08/2016
How much funding are you requesting? Year 1: £23,835 Year 2: £23,835 Year 3: £23,835 Total: £71,505

Aims of your organisation:

The Cardinal Hume Centre enables people to gain the skills they need to overcome poverty and homelessness. The Centre welcomes people from all backgrounds in line with Cardinal Hume's founding ethos of offering sanctuary. Every person who comes to the Centre has different needs and we offer a comprehensive response on one site, so that people can make informed choices about their future.

We help homeless young people, families in need and local people through focuses on four key areas of need: income, housing, education, skills and legal status.

Main activities of your organisation:

Advice on housing, welfare benefits and money management to help improve people's housing conditions, secure suitable housing and prevent evictions.

Employment, education and training advice, a job brokerage and work experience service for job-seekers in addition to an in-work job club to help people sustain employment.

Learning programmes include IT training, ESOL, literacy, numeracy, money management, healthy eating cookery programmes and parenting courses.

Hostel accommodation and one to one support to homeless young people with medium to high support needs in addition to basic life skills development.

A family services programme for parents and children aged 0-14yrs including after school & homework clubs, plus a range of holiday & weekend play schemes.

Free accredited advice on basic and complex immigration matters, in addition to representation at appeal for those who cannot afford legal assistance.

Outcomes will lead to sustainable accommodation, economic well-being, more resilience and overall well-being for clients.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
48	13	14	97

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	50 years

Summary of grant request

Need:

Legal aid changes have reduced the support available in Westminster to challenge housing and welfare benefit decisions, while rental evictions increase. Organisations offering free advice exist, but they're often focused on specific types of cases, offering limited access to advisers. More general services advocate a self-help model rather than action on a client's behalf to maximise their reach. This approach doesn't work for everyone and we are seeing an increasing number of people coming to us for help because they cannot navigate the intricacies of the UK welfare and housing system, and are unable to act unaided.

Achievement of Trust's outcome:

The project aims to prevent household evictions in Westminster and improve the economic well-being of tenants. It will enable people to access the welfare assistance they are entitled to and challenge incorrect authority rulings. We will also provide people with the tools to manage their situation and support them to move forward into a sustainable future.

Delivery:

Our staff will provide advice and take action on a client's behalf. Clients will receive support to access welfare benefits and challenge decisions to stop payments. They will also be supported to maintain their tenancies and consequently, prevent evictions. One-to-one, face to face support will be available at all levels of intervention; from basic identification and completion of forms through to non-legal representation at tribunals. Where legal representation is required, reciprocal referral relationships are in place with local solicitors to take on cases. We are also able to refer clients internally to access debt advice and employment support. We will operate a walk-in service open 32 hours per week Monday to Friday, where clients are greeted and triaged by a team of volunteers before meeting an advisor. We will also conduct outreach in partnership with other organisations to address advocacy gaps in local neighbouring wards.

Why us:

We have over twenty-nine years' experience developing services to address homelessness. The Centre is recognised by other third sector organisations as a provision which uses its expertise to gain positive outcomes for clients, having successfully closed 180 welfare and housing advocacy cases in the last 12 months with an 80% success rate challenging local authority decisions. We have effective links that enable us to work with the local authority and housing associations to address and resolve clients' problems quickly. Our housing advice team includes a trainee legal executive, while our welfare rights provision is supported by the Mary Ward Legal Centre to ensure the quality of our service is to a high standard. Our person-centred approach allows us to really understand a client, and get to the root causes of their problems.

Our reputation for positive outcomes for clients and our expansive knowledge of the housing sector, has led to the development of an array of partnerships with local providers including City West Homes and The Trussell Trust. We are also building new relationships with parliamentarians who welcome real-life examples of how housing policy affects our clients to inform their decision-making process. Consequently, we can extend the impact of our support beyond those we work with directly.

Trusts definition of Good Practice:

We welcome people from all backgrounds in line with Cardinal Hume's founding ethos of sanctuary. We tailor our services to meet the specific and often complex needs of each client. We facilitate a client forum made up of service users who access Centre services then act as a voice for other users to inform the development of our provisions. The Centre has a thriving volunteer programme with over 100 regular volunteers per year.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Standard Quality Mark

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

To respond to the housing and welfare needs of at least 1110 clients referred to the Cardinal Hume Centre by 2019 through the provision of advice and assessment, action and referrals to appropriate internal and external services.

Provide up to 30 appointment slots per week for level 1 advice and assessment sessions on a one to one basis with clients. This may include assistance with application forms or contacting services on the clients behalf

Provide 9 one-to-one welfare advice and assessment slots for clients per week including complex cases, Clients requiring a higher level of intervention will be referred on to the Centre's stage 2 welfare rights advisor.

12 one to one client slots per week for detailed housing advice advocacy and action from basic assistance to non-legal representation and tribunal support.

a monthly audit on the quality of advice provision in addition to case-load supervision to ensure a high level of in-depth service provision.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Clients will be able to easily access, face to face, confidential person centred support, with a clear idea of the steps they need to take/be supported to take that will result in improved housing situation and economic well being. This will equate to up to 370 positive outcomes per annum.

Clients will be able to access the correct financial support available to them, where financial assistance is not available they will be supported to develop debt management plans/ sustainable living plans. 143 positive outcomes per year

Clients will be able to receive easily accessible support from a named advocate, who will act on their behalf to prevent evictions and resolve housing issues preventing them from becoming homeless. This will equate to up to 153 positive outcomes per year

Homeless individuals including those in temporary accommodation will be supported to secure/ improve their access to housing. Up to 110 positive outcomes per year

Data collected on outcomes for housing and welfare rights cases including client stories will be used where possible by the Centre's partnership and public affairs manager to inform public policy decision in addition to the development of Centre services and those of our network of over 60 partner organisations

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Just as we believe every client should be treated as an individual, so we believe should every donor. We will use this approach to grow and diversify our voluntary income streams with a focus on major donor, legacy and corporate income. We will also develop further links with external agencies increasing our chances of successful partnership bids.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

370

In which Greater London borough(s) or areas of London will your beneficiaries live?

Westminster (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Housing advise worker x2	65,408	65,408	65,408	196,224
Advice and assessment worker x1	26,930	26,930	26,930	80,790
Mary ward Centre caseload supervision	2,400	2,400	2,400	2,400
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	94,738	94,738	94,738	279,414
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Big Lottery Fund	27,079	27,079	27,079	81,237
Unrestricted income from individual donors	3,000	3,000	3,000	9,000
	0	0	0	0
	0	0	0	0

TOTAL:	30,079	30,079	30,079	90,237
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
We will approach Garfield Weston Foundation	20,824	20,824	20,824	62,472
We will approach the peoples postcode lottery	20,000	20,000	20,000	60,000
	0	0	0	0
	0	0	0	0

TOTAL:	40,824	40,824	40,824	122,472
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Housing advocacy and advice worker	15,329	15,329	15,329	45,987
Advice and Assessment worker	6,106	6,106	6,106	18,318
Mary Ward Centre support	2,400	2,400	2,400	7,200
	0	0	0	0

TOTAL:	23,835	23,835	23,835	71,505
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2016
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Income received from:	£
Voluntary income	1,844,000
Activities for generating funds	47,000
Investment income	1,000
Income from charitable activities	737,000
Other sources	49,000
Total Income:	2,687,000

Expenditure:	£
Charitable activities	2,193,000
Governance costs	46,000
Cost of generating funds	405,000
Other	0
Total Expenditure:	2,644,000
Net (deficit)/surplus:	34,000
Other Recognised Gains/(Losses):	
Net Movement in Funds:	34,000

Asset position at year end	£
Fixed assets	2,285,000
Investments	0
Net current assets	752,000
Long-term liabilities	(335,000)
*Total Assets (A):	2,682,000

Reserves at year end	£
Endowment funds	0
Restricted funds	0
Unrestricted funds	2,682,000
*Total Reserves (B):	2,682,000

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
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Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:
--

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	604,000	498,000	462,000
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	24,000	44,000	34,000
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Oak Foundation	0	73,384	73,798
Big Lottery Fund	0	0	44,248
Westminster Foundation	50,000	50,000	50,000
Sacker Trust	60,000	60,000	60,000
Garfield Weston	0	0	50,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Helen Forde**

Role within **Trust Officer**
Organisation:

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Full time Housing and advocacy worker 35 h/pw	£31,547.35	£31,547.35	£31,547.35	£94,642.05
Employers contribution NI	£3,785.00	£3,785.00	£3,785.00	£11,355.00
Employers contribution Pension	£946.42	£946.42	£946.42	£2,839.26
TOTAL:	36,278.77	36,278.77	36,278.77	£108,836.31

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
No income has been raised towards this salary				
TOTAL:				

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
No other funders have been approached				
TOTAL:				0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Full time Housing and advocacy worker 35	31,547.35	31,547.35	31,547.35	94,642.05
Employers contribution NI	£3785.00	£3785.00	£3785.00	£11,355.00
Employers contribution Pension	£946.42	£946.42	£946.42	£2,839.26
TOTAL:	36,278.77	36,278.77	36,278.77	£108,836.31

The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Crosslight Advice	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Kensington & Chelsea	
Contact person: Mr Bruce Connell	Position: Chief Executive
Website: http://crosslightadvice.org	
Legal status of organisation: Registered Charitable Incorporated	Charity, Charitable Incorporated Company or company number: 1163306
When was your organisation established? 25/08/2015	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Reducing Poverty		
Which of the programme outcome(s) does your application aim to achieve? More people accessing debt and legal services More Londoners with improved economic circumstances		
Please describe the purpose of your funding request in one sentence. To support the employment of an Operations Manager who has responsibility for the day-to-day running of our work		
When will the funding be required? 01/05/2016		
How much funding are you requesting?		
Year 1: £30,956	Year 2: £31,885	Year 3: £32,841
Total: £95,682		

Aims of your organisation:

- * Advising our clients how to become debt free by supporting them, acting as their advocate and liaising with creditors on their behalf if necessary.
- * Equipping our clients to manage their own finances effectively by giving them the tools and knowledge they need to make successful choices about their money.
- * Encouraging our clients to deal with the causes of their financial difficulty by helping them on the path to full restoration through friendship, guidance, and informed sign-posting.

Main activities of your organisation:

Debt Advice - through a full case work service, including;

- * Negotiating with creditors on all matters relating to a client's financial circumstances
- * Negotiating sustainable arrangements with all priority creditors like rent and utilities
- * Applying for grants on our clients behalf
- * Helping clients maximise their income by making sure clients are claiming all they are entitled to

Budgeting advice

We run a programme of individual budget coaching so clients can create their own budget and learn important financial skills. We also run basic budgeting courses -- The Money Course -- throughout the year in small group settings. Both the course and workshop are highly practical and cover a significant amount of the Government's Adult Financial Literacy Framework.

Holistic Support

We support client throughout their difficulties, and empower them to turn their lives around. Very often financial difficulty is a symptom of a deeper problem, and we actively facilitate referrals to other services provided by our partner organisations.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
2	1	4	55

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	Open ended

Summary of grant request

We are seeking to fund the crucial role of an Operations Manager over three years. The role includes;

- managing and coordinating our volunteers, their recruitment, vetting, training, induction, and diary.
- managing the client appointment process including initial triage and appointment coordination.
- coordinating our compliance, reporting, quality-assurance and bookkeeping processes.

Debt and poverty are intertwined, each often leading to and feeding off the other leading to family breakdown, health and mental health problems, isolation, and barriers to employment. Our mission is to break that cycle, stabilise the current crisis, and equip individuals to move forward with confidence.

The majority of our service is delivered through face-to-face appointments on a casework model. We also run drop-ins for existing clients, and an advice desk at a local foodbank providing immediate support and a bridge into casework.

Most of our clients are at the bottom of the economic scale whose debts have arisen because of essential obligations they cannot afford, and because of the wrap-around support we provide, the majority have very complex needs. Our three aims are to help our clients;

1) Become debt free, including;

- Intermediating with creditors to stabilise debts and build a sustainable plan for resolving issues.
- Intervening in housing arrears issues including eviction, and seeking to secure a client's long-term housing
- Challenging inappropriate action by creditors and bailiffs
- Ensuring our clients are claiming all the benefits they are entitled to, including back-dating and appeals

2) Manage their own finances effectively. We run a programme of one-to-one budget coaching and group 'Money Courses' covering the practical aspects of creating, balancing and sustaining household budgets. The Money Course has been downloaded over 1500 times with over 5000 individuals using the online Budget Builder.

3) Deal with the causes of their financial difficulty. We facilitate referrals to other services provided by our partner organisations and others.

Crosslight's ethos is to support clients for as long as they need help, and our focus goes beyond just the short term crisis a client presents with - we want to empower them to make successful choices about their money in the future.

Meeting the Trust's 'Reducing Poverty' outcomes:

Improved economic circumstances. This is our main focus and includes;

- ensuring all benefits are claimed, including seeking backdating and appealing rejections
- renegotiating debt repayments, benefit deductions or helping clients access grants
- freezing interest payments, penalties and charges
- prioritising essential needs in order to protect vital services/housing
- teaching budgeting skills

Accessing debt advice. We aim to increase the number of clients by expanding our branch network, and increasing volunteer numbers.

Reducing food poverty. We ensure our clients prioritise their spending leaving enough money for essentials including food. Our budgeting advice helps ensure a sustainable

financial situation and reduce food poverty. We operate an advice desk at a local foodbank providing our services immediately at the point of crisis. Good practice principles:

Involving service-users...:- Our service empowers individuals to take control for themselves and clients are actively involved at every stage. We regularly seek feedback to improve our service both before and after the advice process.

Welcoming people from all backgrounds...:- Our core values are to help anyone, regardless of background, faith or circumstance, and to model unconditional love and compassion to all. Valuing and supporting volunteers:- We are a volunteer focussed organisation and rely on our c.55 volunteers. We organise regular training and one-to-one support and have an on-going programme of supervision.

Reducing carbon footprint:- We operate a near paperless office. Our systems are networked enabling casework to be undertaken remotely, negating the need to travel.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

We are currently in the process of applying for AQS standard

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Number of new casework clients taken on

Year 1 = 140

Year 2 = 160

Year 3 = 200

Number of new one-off advice / drop-in clients helped

Year 1 = 70

Year 2 = 100

Year 3 = 150

Number of budgeting workshops / Money Courses run

Year 1 = 3

Year 2 = 5

Year 3 = 10

Number of new branches / branch locations opened

Year 1 = 0

Year 2 = 1

Year 3 = 1

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Proportion of casework clients achieving the Outcome 'Housing Arrears Stabilised'

60%

Proportion of casework clients achieving the Outcome 'Priority Debts (excl. housing) Stabilised'

60%

Proportion of casework clients reporting that they are 'more in control of their financial situation' post advice.

80%

Proportion of budgeting workshop / Money Course guests who feel 'better equipped to manage their own finances' post course

85%

Proportion of all clients/guests who clients who would 'recommend Crosslight to a friend' facing similar circumstances

90%

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes. We have an ongoing programme of grant funding applications, fundraising activities, as well as seeking the continuing financial support of partner organisations

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

300

In which Greater London borough(s) or areas of London will your beneficiaries live?

Hammersmith & Fulham (55%)

Kensington & Chelsea (15%)

Richmond (10%)

Hounslow (10%)

London-wide (10%)

What age group(s) will benefit?

16-24

25-44

45-64

65-74

75 and over

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

31-40%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Employment costs for an Operations Manager (incl ENI, payroll, pension)	30,956	31,885	32,841	95,682
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	30,956	31,885	32,841	95,682
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Operations Manager (incl ENI, payroll, pension)	30,956	31,885	32,841	95,682
	0	0	0	0

TOTAL:	30,956	31,885	32,841	95,682
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Finance details

Please complete using your most recent audited or independently examined accounts.

(Accounts for William Wilberforce Trust)

Financial year ended:	Month: December	Year: 2014
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Income received from:	£
Voluntary income	939,389
Activities for generating funds	0
Investment income	251
Income from charitable activities	115,671
Other sources	0
Total Income:	1,055,311

Expenditure:	£
Charitable activities	783,709
Governance costs	0
Cost of generating funds	222,205
Other	0
Total Expenditure:	1,005,914
Net (deficit)/surplus:	49,398
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	60,833

Asset position at year end	£
Fixed assets	0
Investments	0
Net current assets	244,209
Long-term liabilities	0
*Total Assets (A):	244,209

Reserves at year end	£
Restricted funds	88,199
Endowment Funds	0
Unrestricted funds	156,030
*Total Reserves (B):	244,209

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 0%
--

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: Prior to 1.1.16, Crosslight operated as part of the William Wilberforce Trust ('WWT'). On 1.1.16, Crosslight separated and become an independent charity, taking on all the obligations, staff, clients and operations of Crosslight from WWT. Crosslight Advice, which is the subject of this application, is now independently authorised by the FCA and is a completely separate and independent entity.

Previous funding received

Please list the funding received by **your** organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Bruce Connell**

Role within **Chief Executive**
Organisation:

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The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Haringey Migrant Support Centre	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Haringey	
Contact person: Ms Sheila Fletcher	Position: Trustee
Website: http://www.haringeymsc.org	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1152227
When was your organisation established? 01/10/2012	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Reducing Poverty
Which of the programme outcome(s) does your application aim to achieve? More people accessing debt and legal services More Londoners with improved economic circumstances
Please describe the purpose of your funding request in one sentence. The employment of a part time immigration solicitor to help migrants regularise their status to enable them to improve their financial and housing situation.
When will the funding be required? 01/06/2016
How much funding are you requesting? Year 1: £19,500 Year 2: £19,890 Year 3: £20,288 Total: £59,678

Aims of your organisation:

We aim to provide high quality immigration, welfare and housing advice to migrants, regardless of their immigration status, in a safe, welcoming and accessible centre that fulfils the social and community needs of our visitors.

We do this through delivering work linked to our objectives:

- To advance education and relieve financial hardship amongst migrants, particularly by the provision of legal and other advice;
- To preserve and protect the physical and mental health of migrants;
- To provide facilities in the interests of social welfare to improve the conditions of life of those who have need of such facilities by reason of their immigration status and their social and economic circumstances;
- To advance the education of the public in general about the issues relating to migrants.

We aim to ensure we are accessible to all, that the voice of our visitors informs the development of our services, and that we work to the highest quality standards at all times.

Main activities of your organisation:

Our drop-in opened in October 2012 to respond to the urgent local need for legal and practical support to migrants, particularly those experiencing destitution, inappropriate housing, and irregular immigration status. Supported by a paid part-time coordinator, 30 trained volunteers, provide assistance to visitors, including help with applications to lift restrictions on accessing benefits; submitting asylum support appeals; making referrals to other specialist agencies as required. Where necessary, they refer the visitor to a legal adviser from a pool of pro bono solicitors and barristers and a sessional Housing and Welfare Adviser who provide specialist immigration or welfare advice at the drop-in.

We provide health advice and advocacy, English classes, a children's play area and small emergency grants. We distribute hardship grants on behalf of charities for individuals in crisis. With donated food, volunteers cook a two-course hot meal, served in a friendly and welcoming setting. We give additional meals, tinned and dry food, clothes and toys to visitors.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
0	4	12	55

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	

Summary of grant request

The Haringey Migrant Support Centre opened in October 2012 to respond to the urgent local need for legal and practical support to migrants, particularly those facing destitution and without regular immigration status. With limited or no access to employment or public funds, many migrants, including parents with children were drifting between street homelessness, staying with friends and living in sub standard private rented accommodation. This need is corroborated by ONS [2011], Census [2011] and the Index of Multiple Deprivation [2015]) which confirmed Haringey as the sixth most deprived borough in London and 7 of Haringey's 19 wards within the most deprived 10% nationally; having the sixth highest number of London's known asylum seekers; with 45% of residents being born outside Britain; and 5.1% having lived in the UK for under two years. It has the highest number of residents in the country in temporary accommodation.

HMSC's weekly drop-in operates from a church hall and welcomes up to 50 visitors (a quarter of whom are new each week). 43% of HMSC visitors are from Haringey and it is the only provision for migrants in the borough. The service is run by a team of approximately 45 trained volunteers, from a pool of 55. They are predominantly local, of all ages, from different ethnicities and backgrounds. and former visitors to the drop-in make up a quarter of the current volunteers. Supported by a part-time Coordinator, the volunteers provide information to visitors on a wide range of issues, referring them as appropriate to qualified, specialist advisers who give free immigration, welfare and housing advice at the Drop-in.

Volunteers' assistance includes applications to lift restrictions on accessing benefits, submitting asylum support appeals, making referrals to solicitors, shelters, mental health specialists, social services and alcohol services. With donated food we cook a two course hot meal served in a welcoming setting. We distribute additional meals, tinned food and clothes to visitors to take away.

A pilot funded by London Legal Support Trust at HMSC in 2014 demonstrated the value of immigration casework in helping migrants stabilise their financial situation and move out of poverty and precarious housing. A part-time immigration solicitor was appointed to identify those visitors who, once their case was thoroughly researched and well-presented, would be in a position to have their right to legal status in the UK recognised and thus create a route out of poverty.

HMSC seeks funding for a two-day a week immigration solicitor post, recognising that, although having OISC registration, it does not have the necessary structures in place to support such a role. Therefore, we have established a partnership, subject to funding, with Islington Law Centre whereby the Law Centre provides the supervisory, casework and management structures, along with quality assurance, for a solicitor to work at HMSC.

The drop-in's track-record over three years of operation demonstrates that it offers a highly professional and well used service. In 2014/2015 there was a 30% increase in visitor numbers to 596 people who made 2,273 visits. An average of 10 children a week made a further 515 visits. Employing an immigration solicitor will allow more people access to accredited legal advice, housing, money and debt services.

HMSC has an effective Board of Trustees, many of whom have extensive experience of managing and developing organisations. It has strong links to local faith groups, advice agencies and charities which support destitute and homeless Londoners.

It focuses on its carbon footprint by sharing office space, cooking fresh but 'unsellable' vegetables and encouraging cycling - by visitors and volunteers - through links with the Bike Project.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

HMSC is accredited by the Office of Immigration Services Commissioner (subject to appointment of a supervisor or qualified advisers).

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

We will provide 280 sessions of immigration advice to visitors each year through the employment of a specialist immigration adviser. Pro bono advisers will provide an additional 450 individual immigration advice sessions. Guaranteed access for visitors to appropriate immigration advice during the drop-in session will ensure continuity.

We will support 70 mothers with children each year who require immigration advice to make urgent referrals to Social Services for Section 17 support, and 20 visitors who have a strong case to apply to the Home Office to lift their No Recourse to Public Funds condition.

Detailed immigration casework will be provided for 60 prioritised visitors each year to stabilise the family's situation. This could include: preparation of appeals or applications for leave to remain; advice on potential future applications; accurate identification of status and accompanying rights and letters to statutory bodies setting out the entitlements.

Each year 20 families will be referred successfully to a community care solicitor to prevent eviction or withdrawal of statutory, temporary housing and financial support for their children; 12 children each year will be helped to register as British citizens resulting in financial and housing support for the family.

Each year referrals will be made to specialist casework services: 30 asylum seekers to a legal aid solicitor to take on their claim and access to Home Office accommodation and a small income; 6 asylum seekers assisted to appeal against a Home Office decision to stop providing accommodation.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

More Londoners with improved economic circumstances.

Through regularising the status of migrants and identifying their accompanying rights, visitors will start on the path to employment. We will lift migrants out of destitution; some will be able to work, access benefits or statutory support, others will significantly improve their housing situation.

More people accessing legal services

By offering accredited immigration services, increasing numbers of migrants will access effective legal advice alongside welfare and housing advice, often for the first time. This would include regularising immigration status, providing casework in-house, or through specialist organisations for asylum, housing or community care legal cases.

More people report reduced isolation and improvement in their health and well-being.

Through practical and emotional support, visitors' isolation and precarity is reduced, and their health improved through better housing conditions, diet and reduced stress. Accessing volunteering opportunities, more migrants gain the skills to find work and join community life.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Our long-term fundraising approach is based on diversification of income and we would aim to continue to seek funding from a variety of sources. These would include trusts and foundations; individual donations and sponsorship; events; and strong links with local businesses and churches. HMSC will also seek local authority funding to help to ensure further sustainability for the organisation.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

550

In which Greater London borough(s) or areas of London will your beneficiaries live?

Haringey (42%)

Enfield (12%)

Hackney (5%)

Islington (5%)

London-wide (36%)

What age group(s) will benefit?

16-24

25-44

45-64

65-74

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

Mixed/ Multiple ethnic groups (including White and Black Caribbean; White and Black African; White and Asian; Any other Mixed/ Multiple ethnic background)

Asian/ Asian British (including Indian; Pakistani; Bangladeshi; Chinese; Any other Asian background)

Black/ African/ Caribbean/ Black British (including African; Caribbean; Any other Black/ African/ Caribbean background)

Other ethnic group (including Arab)

If Other ethnic group, please give details: **Palestine, Turkey, Syria, Iran, Iraq, Afghanistan, Kuwait, Georgia, Uzbekistan**

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Solicitor (through Islington Law Centre) 2 days	26,000	26,520	27,050	79,570
Interpretation and translation (20 weeks@£60)	1,200	1,250	1,300	3,750
Premises contribution (48 weeks)	960	1,000	1,050	3,010
Office supplies (£10 for 48 weeks)	480	500	530	1,510
Office equipment	500	500	500	1,500
Training	1,500	1,600	1,700	4,800
Casework disbursements	2,000	2,200	2,400	6,600
Insurance and subscriptions	2,000	2,100	2,250	6,350
Contribution to HMSC's management costs	1,705	1,739	1,773	5,217

TOTAL:	36,345	37,409	38,553	112,307
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Community Fundraising and donations - unrestricted	12,000	12,000	12,000	36,000
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Access to Justice	13,000	0	0	0
Trust for London	31,145	31,959	32,803	95,907
Hornsey Parochial	2,000	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Solicitor (via Islington Law Centre) 1.5 days p wk	19,500	19,890	20,288	59,678
	0	0	0	0
	0	0	0	0

TOTAL:	19,500	19,890	20,288	59,678
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	9,746
Activities for generating funds	0
Investment income	0
Income from charitable activities	31,359
Other sources	0
Total Income:	41,105

Expenditure:	£
Charitable activities	48,872
Governance costs	0
Cost of generating funds	0
Other	0
Total Expenditure:	48,872
Net (deficit)/surplus:	-7,767
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	7,767

Asset position at year end	£
Fixed assets	1,078
Investments	0
Net current assets	16,748
Long-term liabilities	0
*Total Assets (A):	17,826

Reserves at year end	£
Restricted funds	2,025
Endowment Funds	0
Unrestricted funds	15,801
*Total Reserves (B):	17,826

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 0%
--

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: None.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Trust for London	0	13,113	10,084
Lottery	0	10,000	0
Comic Relief	10,000	0	0
Hilden	5,000	5,000	5,000
Evening Standard Dispossessed Fund	0	0	12,871

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Sheila Fletcher**

Role within **Trustee**
Organisation:

APPENDIX A - REVISED PROJECT BUDGET

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Solicitor (through Islington Law Centre) 2 days	26,000	26,520	27,050	79,570
Destitution Coordinator 2 days	12,964	13,223	13,488	39,674
Centre Coordinator	14,119	14,401	14,689	43,209
Office supplies & equipment	400	450	450	1,350
Premises	950	950	950	2,850
Training	1,250	1,250	1,250	3,750
Management costs	1,400	1,400	1,400	4,200
TOTAL:	57,083	58,194	59,277	174,554

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Community Fundraising and donations - unrestricted	12,000	12,000	12,000	36,000
Trust for London	25,000	25,000	0	25,000
	0	0	0	0
	0	0	0	0
TOTAL:	37,000	37,000	12,000	61,000

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Access to Justice	13,000	0	0	0
Trust for London	31,145	31,959	32,803	95,907
Hornsey Parochial	2,000	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Destitution Coordinator 2 days	8,964	9,223	9,488	27,675
Centre Coordinator	10,119	10,401	10,689	31,209
Office supplies & equipment	0	0	450	450
Premises	0	0	950	950
Training	0	0	1,250	1,250
Management costs	0	0	1,400	1,400
TOTAL:	19,083	19,624	24,227	62,934

The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Chaos Theory	
If your organisation is part of a larger organisation, what is its name? NO	
In which London Borough is your organisation based? Waltham Forest	
Contact person: Ms Purbinder Hothi	Position: Head Of Violence Interruption
Website: http://www.chaostheory.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1141485
When was your organisation established? 14/01/2011	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Resettlement and Rehabilitation of Offenders
Which of the programme outcome(s) does your application aim to achieve? More ex-offenders successfully and sustainably resettled in the community and re-offending rates reduced
Please describe the purpose of your funding request in one sentence. The Violence Interruption Project aims to reduce violence and resettle those most entrenched perpetrators by engaging intensively to assist in positive change and outcomes.
When will the funding be required? 31/03/2016
How much funding are you requesting? Year 1: £32,359 Year 2: £33,220 Year 3: £34,108 Total: £99,687

Aims of your organisation:

Chaos Theory aims to

- * promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society. ("Socially excluded" means being excluded from society, or parts of society, as a result of one or more of the following factors: crime (either as a victim of crime or as an offender rehabilitating into society); unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, ethnic origin, religion, creed or sexuality; poor educational or skills attainment; or relationship breakdown;
- * promote public safety; and
- * promote conflict resolution.

Main activities of your organisation:

Chaos Theory is a violence prevention charity (1141485) incorporated in January 2011 (07493894). The Violence Interruption Project (VIP) is modelled on a highly acclaimed violence prevention programme called Cure Violence Chicago. Concentrating on those communities most severely affected by gun and knife violence, our programme uses 'Violence Interrupters' (VIs) to identify potentially violent episodes. Our overarching aim is to stop lethal violence from occurring currently in Waltham Forest. To do this we target high-risk individuals (those known to be perpetrators and or victims of violence crime) and assist them in finding alternate ways of settling disputes without resorting to violence.

Through our work we also aim to:

- interrupt violence and the further transmission of violent episodes
- achieve peaceful resolutions for potentially violent conflicts and stop retaliations;
- challenge and change the social norms of individuals who view violence as acceptable; and
- socially include individuals and the rehabilitation of offenders.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
3	2	0	2

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	3 years

Summary of grant request

We provide supervised support for those in custody and community involved in high risk behaviours in order to create change through our prison in-reach/outreach services. Our organisation is a BME charity that reflects the large diverse community groups in Waltham Forest.

Targeting those affected by violence as victims or perpetrators, our outreach service works with disadvantaged young adults (18-30) in their homes, community, custody to support them in their efforts to live independently and successfully. We mentor participants through difficult stages in their life encouraging them to develop a range of strategies to deal with social disadvantage and crime. We have a resettlement service for young adults who are serving custodial sentences. We assist with access to education and training whilst incarcerated, offer housing and legal advocacy. We do this in partnership with HMP/YOIs across the country where our clients are detained. We also work with prisoners to ensure a smooth transition into the community upon release. Our Prison Reach Services including;

In reach contact throughout the duration of sentence

- Preparing resettlement support plans whilst in custody
- Working in partnership with HMP Providers such as Nacro
- Prison release -- collection and intensive imminent support, ie benefits, housing, welfare
- Long term support to achieve support plan/needs to prevent reoffending and positive outcomes
- Training and Education, CV writing, interview skills, arranging interviews, job search and job ready skills

Our support gives them a chance to attend our community base upon release, build up their CV, work with issues around confidence, interview skills. Some examples of this is placing them on course with some of our partners, Fork Lift Training and Mpower Gas/Plumbing Courses.

We have recently developed a partnership with a Supported Housing Provider for our client group. Rylease House are now taking our client group. We currently have 4 allocated spaces for housing. This is an outstanding achievement for us to be able to support our offenders.

We believe that our Resettlement Support service fits well into the focus area of resettlement of offenders. Not only do we employ ex-offenders as Violence Interrupters, we intensively assist young men and women upon release to reintegrate back into employment through building their resilience, confidence and skills to take positive steps forward. Some of our service users have now become paid staff through years of volunteering and proving their ability to remain offence free. This is key in the operation of our violence reduction as these individuals are credible and key part of delivering our service.

As a grassroots organisation, we heavily rely on volunteers for our ant-violence campaigns. Whilst we have a core group of volunteers in the community, such as mothers, ex-offenders, we also involve other groups in society to take leadership.

We commit to reducing carbon and have the following in place:

Enable power management - so your computer and monitor shut down.

Double-side print -- this allows us to save paper as well.

Cars -- community and custody work is done in pairs and where possible, one person will drive, not only reducing carbon but more cost effective for the Charity.

Lights -- We only use the lights we need in our community hub.

Over the past few years we have seen an influx of self referrals and requests from prisoners for our support. We believe this is largely to do with the fact that we are a BME Charity with high levels of credibility. We have also been able to support offenders into training and employment and assist them with other serious welfare issues such as housing, mental health and health.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

n/a

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Provide one to one support mentoring to 35 individuals involved in violence/crime leaving custody to help them resettle back into the community

Complete CV writing and build resilience for 35 offenders leaving custody, improve social wellbeing and increased skills and confidence to enter employment/education through completing our CV writing Course, Interview Skills and confidence building workshops

Involve a further 5 volunteers from the ex-offender group to plan and assist delivering our anti-violence community fun days to enable them to give community payback, learn and develop communication skills and additional skills that are transferrable into employment

20 Service Users will break the cycle of violent offending behaviour through our resettlement pathway support to access education/employment through regular prison visits, home visits and community visits

35 Service Users will have access to advocacy and support that will facilitate their personal and social development

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Offenders feel supported and encouraged to achieve positive outcomes and have the support of their Violence Interrupter to support, guide and encourage a safe, healthy lifestyle

All offenders engaged with us will have a CV completed and gone through interview skills and confidence building

Offenders feel INCLUSION within their own community

Offenders will have learned to deal with conflict without resulting in violence through the support of their Violence Interrupter. Ultimately this will save their lives, allow them to live in their community without fear and refrain from offending behaviour

ALL service users will feel confident, developed resilience and have CONSISTENT support that has allowed them to address their welfare issues

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Our project has been operational now for 4 years and we have demonstrated our ability to continue raising funds and sustaining our work. We will continue to follow our strategy and raise funds to sustain our work through our current and new funders.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

45

In which Greater London borough(s) or areas of London will your beneficiaries live?

Waltham Forest (100%)

What age group(s) will benefit?

16-24

25-44

What gender will beneficiaries be?

Male

Female

What will the ethnic grouping(s) of the beneficiaries be?

Mixed/ Multiple ethnic groups (including White and Black Caribbean; White and Black African; White and Asian; Any other Mixed/ Multiple ethnic background)

Asian/ Asian British (including Indian; Pakistani; Bangladeshi; Chinese; Any other Asian background)

Black/ African/ Caribbean/ Black British (including African; Caribbean; Any other Black/ African/ Caribbean background)

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
FULL-TIME OUTREACH WORKER (including NIC and pension)	25,017	25,800	26,608	77,425
TRAVEL AND OUTREACH COSTS FOR RESETTLEMENT AND REHABILITATION	4,400	4,400	4,400	13,200
CONTRIBUTION TOWARDS MANAGEMENT, PREMISES AND OTHER OVERHEAD COSTS	2,942	3,020	3,100	9,062
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	32,359	33,220	34,108	99,687

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
FULL-TIME OUTREACH WORKER (including NIC and pension)	25,017	25,800	26,608	77,425
TRAVEL AND OUTREACH COSTS FOR RESETTLEMENT AND REHABILITATION	4,400	4,400	4,400	13,200
CONTRIBUTION TOWARDS MANAGEMENT, PREMISES AND OTHER OVERHEAD COSTS	2,942	3,020	3,100	9,062
	0	0	0	0
TOTAL:	32,359	33,220	34,108	99,687

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: August	Year: 2015
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Income received from:	£
Voluntary income	0
Activities for generating funds	0
Investment income	96
Income from charitable activities	111,880
Other sources	0
Total Income:	111,976

Expenditure:	£
Charitable activities	107,402
Governance costs	900
Cost of generating funds	0
Other	0
Total Expenditure:	108,302
Net (deficit)/surplus:	3,674
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	3,674

Asset position at year end	£
Fixed assets	623
Investments	0
Net current assets	5,924
Long-term liabilities	0
*Total Assets (A):	6,547

Reserves at year end	£
Restricted funds	0
Endowment Funds	0
Unrestricted funds	6,547
*Total Reserves (B):	6,547

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

N/A

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	37,890	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Tudor Trust	41,667	50,000	41,667
Eranda	25,000	15,216	24,784
Porticus	0	15,750	26,250
Rayne Foundation	12,858	4,286	23,000
Henry Smith	0	0	16,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **ms purbinder hothi**

Role within **Head of Violence Interruption/Outreach**
Organisation:

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The City Bridge Trust
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About your organisation

Name of your organisation: St Giles Trust	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Southwark	
Contact person: Mr Sam Wakeford	Position: Trusts & Grants Fundraiser
Website: http://www.stgilestrust.org.uk/	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 801355
When was your organisation established? 05/02/1962	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Resettlement and Rehabilitation of Offenders		
Which of the programme outcome(s) does your application aim to achieve? More ex-offenders successfully and sustainably resettled in the community and re-offending rates reduced More offenders and ex-offenders receiving help and support to improve their mental health		
Please describe the purpose of your funding request in one sentence. To provide community resettlement and rehabilitation support to recently released female prison leavers with mental health and other complex support needs returning to London.		
When will the funding be required? 01/07/2016		
How much funding are you requesting? Year 1: £48,956 Year 2: £56,575 Year 3: £58,207		
Total: £163,738		

Aims of your organisation:

St Giles Trust has an aim to 'break the cycle of offending' and a vision is to create safe communities, prevent future victims of crime and ensure the children of offenders do not become the next generation involved in the Criminal Justice System. Our services, in furtherance of this aim and vision, are centred around four essential needs identified by the offenders, vulnerable women and other socially excluded people we work with:

- 1) A Safe Place to Live - finding accommodation for prison leavers and homeless clients.
- 2) Positive Relationships - helping our clients to re-integrate into society and foster positive relationships with friends, family and other support services.
- 3) Support from Someone Who's Been There - 45% of our staff are ex offenders and 90% of services are delivered by former service users with 'lived experience' of overcoming disadvantage.
- 4) Something to Work For - assisting clients to gain employment and move closer towards the job market.

Main activities of your organisation:

We deliver award winning training, employment, rehabilitation and resettlement support services for the benefit of ex-offenders, disadvantaged children and families, young people at risk of offending and other socially excluded people. Key services we provide include:

- Specialist skills and employment support for ex-offenders moving them closer to the job market and training opportunities.
- A Level 3 Advice and Guidance training programme qualifying serving prisoners to deliver expert housing, resettlement and other vital rehabilitation support services to their peers.
- Meet at the Gates services for male and female ex-offenders returning to London.
- The Choices project working with heavily disadvantaged young people in London not in education, training or employment.
- The Children's and Families Service supporting socially excluded children and families in Southwark and Tower Hamlets overcome crime, poverty, homelessness and other barriers.
- The SOS Gangs Project helping London young people safely exit gangs and pursue more positive lifestyle choices in the community.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
137	33	11	66

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Owned	

Summary of grant request

1) Need

Despite serving shorter sentences and statistically being less likely to re-offend, the support needs of women in the Criminal Justice System are more complex than those of men. They include:

- o Victimization - 46% of female prisoners have been victims of domestic abuse and a third sexual abuse.
 - o Unemployment - 48% of UK prisoners report needing help finding work on release. Childcare makes this challenge even more acute for women.
 - o Homelessness - 38% of women have no accommodation to return to on release. Moreover many women will face resettlement further away from home.
 - o Mental Health - At least 70% of female prisoners suffer from two or more mental health problems.
 - o Substance Abuse - 52% of female prisoners had used hard drugs four weeks prior to custody.
 - o Family - Children with a parent in prison are three times more likely to have mental health problems or engage in anti-social behaviour. On release therefore, women face not just their own rehabilitation but also that of their children.
- (Bromley Briefings 2015).

2) Delivery

We will employ a Women's Information and Resettlement of Ex-offenders (WIRE) Complex Needs Support Worker to support female prison leavers returning to London. All the women will have mental health and a minimum of one other complex support need.

Referrals will come from HMP Downview, HMP Send and HMP Bronzefield in addition to London based partner agencies in the community that work with recently released female prison leavers. Services will be bespoke and client specific ranging from Meet at the Gates and 'first day' practical support like registering for housing, to ongoing support for women referred by Prison Inreach or Community Mental Health Teams.

3) Objectives

- 1) To meet female prison leavers with mental health and other complex support needs at the gate and provide them with practical 'first day' support.
- 2) To ensure female prison leavers returning to London are found and promptly referred to mental health and other specialist community support services, e.g, detox programmes.
- 3) To provide an integrated resettlement support service addressing the complex and multifaceted support needs of female prison leavers returning to London including housing, finance, mental health, substance misuse, domestic abuse, sex working.

4) Why St Giles Trust?

- 45% of our paid staff are ex-offenders and 90% of our services are delivered by former service users (Peer Advisors). We put ex-offenders and Peer Advisors at the forefront of all our frontline services because of their "lived experience" of disadvantage and the Criminal Justice System. They have a unique credibility to engage the hardest to reach clients.
- We actively support women with the most complex support needs. For two years we delivered a specialist personality and autistic disorder service for HMP Holloway female prison leavers; presenting our findings at the 2015 Study of Personality Disorders Annual Conference.
- St Giles Trust has a proven track record of working in the Criminal Justice Sector. We have developed innovative rehabilitation and resettlement support models in London that have significantly reduced re-offending.

5) Resettlement and Rehabilitation of Offenders

St Giles Trust's services are geared towards breaking the cycle of offending. In line with your key programme outcome, provision of a holistic resettlement package will significantly reduce re-offending and improve the mental health of female prison leavers with complex

support needs returning to London.

7) Good Practice

Up to three volunteer ex-offenders (Peer Advisors) per year will support our WIRE Complex Needs Support Worker in managing their caseload. Each will hold a Level 3 Advice & Guidance Certificate professionally qualifying them to deliver key resettlement and rehabilitation support services.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Matrix, Green Mark Level 2, Qualifications & Credits Framework (QCF).

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

120 women returning to London with mental health and other complex support needs to be met at the gate on the day of their release and provided with practical 'first day' resettlement support, e.g, registering for housing and setting up benefits.

Each of the 120 women to undergo a practical needs assessment and complete a rehabilitation plan with the WIRE Complex Needs Support Worker.

At least 45 women with severe mental health support needs to be referred to a specialist agency, e.g, Community Mental Health.

Delivery of at least 60 workshops addressing prevalent support needs, e.g, tenancy sustainment, budgeting and accessing mental health and other specialist support services.

At least 9 Peer Advisors to complete the QCF Level 3 Advice and Guidance Qualification and volunteer for at least 3 months on the WIRE project supporting their own small caseloads of 10-20 women with complex support needs. All 9 Peer Advisors to complete Women's Mental Health Awareness Training.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Reduction in re-offending of female prison leavers returning to London.

Improvement in the mental health of female prison leavers returning to London.

Female prison leavers equipped with the essential life skills needed to successfully resettle in London communities.

Volunteer Peer Advisors upskilled and employment prospects significantly enhanced.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes. We plan to build an evidence base for supporting women with mental health and complex needs leaving prison over the next three years which we will use to submit a Big Lottery Reaching Communities application. St Giles Trust is also an active member of Women's Breakout. We will continue to review new funding programmes that are identified to members.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

40

In which Greater London borough(s) or areas of London will your beneficiaries live?

Several SE London (40%)

Several NE London (30%)

Several SW London (15%)

Several NW London (15%)

What age group(s) will benefit?

16-24

25-44

45-64

65-74

What gender will beneficiaries be?

Female

Transgender or other gender identity

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
WIRE Complex Needs Support Worker Salary including NI (13%) and Pension (6%).	29,327	29,914	30,512	89,753
Management.	2,933	2,991	3,051	8,975
Support Worker Training, Travel and Expenses	1,910	1,910	1,910	5,730
Volunteer Peer Advisor Training - QCF Level 3 Advice & Guidance Accreditation, Wish Women's Mental Health Awareness, Universal Credit/Benefits and Mental Health First Aid.	2,588	2,588	2,588	7,764
Volunteer Peer Advisor Travel & Expenses.	7,410	7,410	7,410	22,230
Client Expenses - Travel, Emergency Accommodation, Clothes, Toiletries.	2,400	3,200	4,000	9,600
HR, Fundraising, ICT, Finance.	5,888	6,062	6,236	18,186
Evaluation	2,500	2,500	2,500	7,500
	0	0	0	0
TOTAL:	54,956	56,575	58,207	169,738

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Inner London Magistrates' Court's Poor Box & Feeder Charity	6,000	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	6,000	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
WIRE Complex Needs Support Worker Salary including NI (13%) and Pension (6%).	29,327	29,914	30,512	89,753
Management.	2,933	2,991	3,051	8,975
Support Worker Training, Travel and Expenses	1,910	1,910	1,910	5,730
Volunteer Peer Advisor Training - QCF Level 3 Advice & Guidance Accreditation, Wish Women's Mental Health Awareness, Universal Credit/Benefits and Mental Health First Aid.	2,588	2,588	2,588	7,764

Volunteer Peer Advisor Travel & Expenses.	1,410	7,410	7,410	16,230
Client Expenses - Travel, Emergency Accommodation, Clothes, Toiletries.	2,400	3,200	4,000	9,600
HR, Fundraising, ICT, Finance.	5,888	6,062	6,236	18,186
Evaluation	2,500	2,500	2,500	7,500
	0	0	0	0
TOTAL:	48,956	56,575	58,207	163,738

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	4,028,979
Activities for generating funds	0
Investment income	15,239
Income from charitable activities	3,558,729
Other sources	0
Total Income:	7,602,947

Expenditure:	£
Charitable activities	6,834,543
Governance costs	13,800
Cost of generating funds	362,902
Other	0
Total Expenditure:	7,211,245
Net (deficit)/surplus:	391,702
Other Recognised Gains/(Losses):	2,872
Net Movement in Funds:	394,574

Asset position at year end	£
Fixed assets	1,051,117
Investments	40,711
Net current assets	2,701,097
Long-term liabilities	0
*Total Assets (A):	3,792,925

Reserves at year end	£
Restricted funds	984,775
Endowment Funds	0
Unrestricted funds	2,808,150
*Total Reserves (B):	3,792,925

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
61-70%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

Statutory income restricted to St Giles Trust's resettlement and rehabilitation services outside of London has increased. This is due to being a partner in the Ministry of Justice's Transforming Rehabilitation contracts in Yorkshire, Wales, East Anglia, The Midlands and BeNCH (Bedfordshire, Northants, Cambridgeshire and Hertfordshire).

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	596,000	632,000	408,000
London Councils	0	0	90,000
Health Authorities	0	45,000	45,000
Central Government departments	1,344,854	1,314,510	284,000
Other statutory bodies	1,036,486	971,200	1,125,025

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Waterloo Foundation	250,000	250,000	250,000
Oak Foundation	93,067	0	196,775
Charles Dunstone Charitable Trust	211,500	80,000	0
Garfield Weston Foundation	0	200,000	200,000
Porticus UK	0	225,000	125,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Mr Sam Wakeford**

Role within **Trusts & Grants Fundraiser**
Organisation:

The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Community Links Bromley	
If your organisation is part of a larger organisation, what is its name? NO	
In which London Borough is your organisation based? Bromley	
Contact person: Ms Alison Navarro	Position: Head of Community Investment
Website: http://http://www.communitylinksbromley.org.uk/	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1045255
When was your organisation established? 30/07/1965	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Strengthening London's Voluntary Sector
Which of the programme outcome(s) does your application aim to achieve? More organisations with improved capabilities in monitoring, evaluation and impact reporting
Please describe the purpose of your funding request in one sentence. To support Voluntary Community and Social Enterprise organisations to develop an impact framework that embeds 'diversity' in all strategic/operational aspects of their work.
When will the funding be required? 01/04/2016
How much funding are you requesting? Year 1: £35,255 Year 2: £31,514 Year 3: £0 Total: £66,769

Aims of your organisation:

CLB's mission is to "support, promote and facilitate the development of a strong, diverse, confident and effective voluntary and community sector in the Borough of Bromley, in ways which will enable the sector to improve the quality of life for people and their communities."

CLB is a membership organisation with over 250 members and our work focuses on: volunteering; capacity building; community development; and voice/representation.

CLB has 4 strategic aims:

1. To ensure CLB continues to be a strong influential leader and voice of the Third sector in Bromley.
2. To strengthen our capacity building support, advice and training to members, diversifying service development to ensure that members see our services as excellent.
3. To build and strengthen the Volunteer Centre in the same vein and to increase the quality of volunteering opportunities available to local residents.
4. To ensure CLB's long term sustainability in order to protect the independence and interests of the Third sector in Bromley

Main activities of your organisation:

CLB delivers the following core activities:

Capacity development service - providing individuals, communities, new groups and existing organisations with: one-to-one support; policy briefings; training; workshops; and conferences. The topics covered include: governance; funding; managing premises; financial management; commissioning; and monitoring and evaluation.

A Volunteer Centre - volunteer brokerage; marketing volunteering opportunities; and supporting organisations with good practice advice and guidance.

Voice/representation - undertaking sector specific research; providing a voice on behalf of the VCSE in the areas of: health and social care, the economy; employment; and crime and community safety at the local level

Community Development: At the community level, CLB has worked on a number of projects across Bromley. This includes a Big Local project in Mottingham (as the Local Trusted Organisation with accountability for a £1m fund). CLB has also worked with a local housing provider, Affinity Sutton, on a Community Champions programme in Penge.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
4	2	6	13

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	10 years

Summary of grant request

The project will support Voluntary Community and Social Enterprise organisations to develop an impact framework that embeds 'diversity' in all strategic and operational aspects of their work. The project has been developed in response to two key issues. Firstly, it has been acknowledged that local VCSE organisations generally need to demonstrate the impact that they are making and in doing so be able to use a range of monitoring and evaluation tools. Secondly, in Bromley there has been an increase the number of organisations who are seeking support in developing and delivering services to the range of diverse (this term is used to describe those people/groups identified in the Equality Act 2010) community members as clients, volunteers, trustees and staff. This project will embed these skills and knowledge as an integral part of their work.

The project will work with 18 organisations, targeting smaller, less well-resourced projects to strengthen governance, management, fundraising and impact measurement in order to improve service delivery and engagement with diverse communities. Each organisation will establish a 'Diversity and Impact Group' consisting of trustees/service manager/volunteers and service users.

Each organisation will develop a working plan that includes:

- using the Theory of Change to explore: impact assessment; monitoring and evaluation tools; assessing impact of services/activities on diverse communities
- setting a baseline by analysing the diversity of involvement in terms of staff, volunteer, trustee engagement and clients. This will be set against data relating to the diversity of the population in the catchment area for the organisation
- developing realistic, measurable and time-defined targets for each aspect of their organisation - both in terms of internal operations and external delivery, including examining their current engagement practice and identifying key actions leading to improvements and positive impacts.
- updating/developing policies and procedures

The framework developments will be backed up with:

- equality/diversity training for each organisation's 'Diversity and Impact Group', staff teams, volunteers and the Trustee Board
- training on digital approaches to impact measurement and monitoring and evaluation tools
- participation in a digital network where there will be an exchange of skills, expertise and resources and, in particular, enabling learning from the project to cascade to other organisations who will be encouraged to join the network.
- a toolkit on monitoring, evaluation and impact assessment approaches, tools and techniques that are capable of exploring the impact on diverse communities

Finally, organisations will be expected to support the evaluation of the project to enable CLB to assess the quality and impact of its work as part of a cycle of continuous improvement.

CLB has a good reputation and credibility with our member organisations. Having established close and trusting working relationships with many of them, we are well placed to undertake this work because we are aware of the opportunities and the challenges that local organisations are facing. Existing networks are in place to ensure the impact of this work will extend beyond the life of the grant. We have expertise around equality and diversity, impact analysis and brokerage to ensure that we deliver a high quality project, including partnership working with Impact Aloud to support the digital elements of the work. We have recently up-skilled CLB by delivering an Impact Readiness programme.

CLB believes that it can track the benefits of the project because its methodology is an intense, one-to-one relationship with a small number of smaller, less resourced organisations. The learning from the project will be disseminated through the digital network and through the 18 organisations who will have worked intensively with the project feeding back to their peers in a range of settings.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

NAVCA Quality Award, Volunteer Centre Quality Accreditation

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Deliver a programme of learning on impact assessment using a Theory of Change framework: including monitoring and evaluation tools and assessing impact of services/activities on diverse communities, including digital approaches to a minimum of 2 people from each of the 18 organisations = 36 people

Undertake capacity development work with the 18 organisations including: setting a diversity baseline of service reach and internal operations; analysing engagement practice and agreeing realistic and measurable targets. Then deliver 6 capacity building development sessions to each organisation and 6 collective sessions to enable actions to be delivered and reviewed

Produce a toolkit on monitoring, evaluation and impact assessment approaches, tools and techniques that are capable of exploring the impact on diverse communities, building on existing documentation and good practice where appropriate and relevant, including visits to other organisations and dissemination of the work through a project conference

Delivering equality and diversity action learning to each organisation's 'Diversity and Impact Group', staff teams and volunteers and Trustee Board. This equates to x 4 half day sessions per organisation (with a maximum of 12 on each programme)

Working with impact aloud, develop one digital network for the exchange of skills, expertise and resources and the learning from the project. It is expected in the first instance that 2 members from each of the 18 groups will be founding members - 36 and this will increase incrementally

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

VCSE organisations will be more sustainable e.g. securing more funding; working in partnership with others; sharing good practice; having an evidence base for their work through needs assessment and monitoring and evaluation and impact assessment

VCSE organisations will display good equalities practice and be fit for purpose and more robust in engaging diverse communities, including staff, volunteers, trustees and service users

People, from diverse communities, will receive access to services that understand and respond to their needs

VCSE organisations will have digital/ICT approaches to monitoring, evaluation and measuring impact to enable them to improve their efficiency

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

The funding provided for the project will enable the approach to be embedded and the tools/mechanisms to be fully developed. This can then be delivered as a core part of the work of CLB and this will be backed up by 'advocates' from within the sector who through the CBT funding will have supported the development of the approach

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

250

In which Greater London borough(s) or areas of London will your beneficiaries live?

Bromley (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
staffing & overheads including recruitment and project management	32,455	22,974	0	5,542,900
printing and graphics and publicity	600	2,000	0	2,600
Specialist ICT trainers	0	2,000	0	2,000
travel costs	500	500	0	1,000
training venue and refreshments	1,700	4,040	0	5,740
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	35,255	31,514	0	66,769
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
staffing and overheads including recruitment and project management	32,455	22,974	0	55,429
printing, graphic and publicity	600	2,000	0	2,600
specialist ICT trainers	0	2,000	0	2,000
travel/visit costs	500	500	0	1,000
training venues and refreshments	1,700	4,040	0	5,740
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	35,255	31,514	0	66,769
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	0
Activities for generating funds	5,188
Investment income	671
Income from charitable activities	484,123
Other sources	0
Total Income:	489,982

Expenditure:	£
Charitable activities	519,587
Governance costs	12,300
Cost of generating funds	0
Other	0
Total Expenditure:	531,887
Net (deficit)/surplus:	-41,905
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	0

Asset position at year end	£
Fixed assets	5,460
Investments	0
Net current assets	148,468
Long-term liabilities	0
*Total Assets (A):	153,928

Reserves at year end	£
Restricted funds	36,413
Endowment Funds	0
Unrestricted funds	117,515
*Total Reserves (B):	153,928

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 51-60%
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Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: None.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	178,985	347,586	609,548
London Councils	0	0	0
Health Authorities	32,087	156,728	30,000
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Big Lottery	2,760	33,250	0
Heritage Lottery	0	0	24,100
LVSC	0	0	16,000
	0	0	0
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Alison Navarro**

Role within **Head of Community Investment**
Organisation:

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